**KEY**

1 = For all AASCs, if there are changes due to the substantive change, respond to each item listed below. If no change, the Program response should be: No change

2 = For all AASCs, respond to each item listed in the Evidence of Compliance.

3 = 1C4 For all AASCs, if there are changes due to the substantive change in the mechanism(s) used to determine entry-level clinical performance, respond to each item listed below. If no change, the Program response should be: No change.

4 = 1C5 For all AASCs, if there are changes due to the substantive change in the mechanism(s) used to determine expected outcomes for the graduates, respond to each item listed below. If no change, the Program response should be: No change.

5 = 1C6 For all AASCs, if there are changes due to the substantive change in the mechanism(s) used to determine expected outcomes for all other program goals, respond to each item listed below. If no change, the Program response should be: No change.

6= If change involves separation from parent program, or an additional cohort that is different from the established program or a change in delivery, respond to each item below.

7= 2A For all other AASCs, if there are changes due to the substantive change in the overall assessment process, respond to each item listed below. If no change, the Program response should be: No change.

8 = For all other AASCs, if there is a change due to the substantive change in the curriculum assessment process respond to each item below; if no change, the Program response should be: No change.

| PTA/PT | Standard | General Instructions | AASC  Appendices | Delivery change | | Cohort increase | | Additional program | | | Class size increase | | | | | Separation | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Standard 1: Mission, Goals, Outcomes** |  |  |  | |  | |  | | |  | | | | |  | | |
| 1A | Mission | For all AASCs, if there are changes due to the substantive change, respond to each item listed below. If no change, the Program response should be: No change |  | 1 | | 1 | | 1 | | | 1 | | | | | 1 | | |
| 1B | Goals | For all AASCs, if there are changes due to the substantive change, respond to each item listed below. If no change, the Program response should be: No change |  | 1 | | 1 | | 1 | | | 1 | | | | | 1 | | |
| 1C1 | Grad Rate | For all AASCs, respond to each item listed in the Evidence of Compliance. |  | 2 | | 2 | | 2 | | | 2 | | | | | 2 | | |
| 1C2 | Licensure Rate | For all AASCs, respond to each item listed in the Evidence of Compliance. |  | 2 | | 2 | | 2 | | | 2 | | | | | 2 | | |
| 1C3 | Employment Rate | For all AASCs, respond to each item listed in the Evidence of Compliance. |  | 2 | | 2 | | 2 | | | 2 | | | | | 2 | | |
| 1C4 | Entry-level Performance | For all AASCs, if there are changes due to the substantive change in the mechanism(s) used to **determine entry-level clinical performance**, respond to each item listed below. If no change, the Program response should be: No change. |  | 3 | | 3 | | 3 | | | 3 | | | | | 3 | | |
| 1C5 | Graduate Outcomes | For all AASCs, if there are changes due to the substantive change in the mechanism(s) used to determine **expected outcomes for the graduates**, respond to each item listed below. If no change, the Program response should be: No change. |  | 4 | | 4 | | 4 | | | 4 | | | | | 4 | | |
| 1C6 | Other Expected Program Outcomes | For all AASCs, if there are changes due to the substantive change in the mechanism(s) used to determine **expected outcomes for all other program goals**, respond to each item listed below. If no change, the Program response should be: No change. |  | 5 | | 5 | | 5 | | | 5 | | | | | 5 | | |
|  | **Standard 2: Assessment and Planning** |  |  |  | |  | |  | | |  | | | | |  | | |
| 2A | Assessment Process | If change involves **separation from parent program**, or an **additional cohort** that is different from the established program or a **change in delivery**, respond to each item below.  For all other AASCs, if there are changes due to the substantive change in the overall assessment process, respond to each item listed below. If no change, the Program response should be: No change. | Program Assessment Matrix (AASC format) | 6 | | 7 | | 6 | | | 7 | | | | | 6 | | |
| 2B1 | Admission |  | \*\* Program Assessment Matrix (AASC format - if there are changes due to the substantive change) | 7 | | 7 | | 7 | | | 7 | | | | | 7 | | |
| 2B2 | Enrollment | If change involves an increase in the number of students (increase class size, additional cohort, additional program offering) | \*\* 1. Program Assessment Matrix (AASC format)  2. Needs Assessment (If there is an increase in student numbers) | 7 | | 2 | | 2 | | | 2 | | | | | 7 | | |
| 2B3 | Faculty |  | \*\* Program Assessment Matrix (AASC format) | 7 | | 7 | | 7 | | | 7 | | | | | 7 | | |
| 2B4 | Resources |  | \*\* Program Assessment Matrix (AASC format) | 7 | | 7 | | 7 | | | 7 | | | | | 7 | | |
| 2B5 | Policies |  | \*\* Program Assessment Matrix (AASC format) | 7 | | 7 | | 7 | | | 7 | | | | | 7 | | |
| 2C | Curriculum | If change involves separation from parent program, or an additional cohort that is different from the established program or a change in delivery, respond to each item. |  | 2 | | 8 (2 - if expansion) | | 8 | | | 8 | | | | | 2 | | |
| 2D | Planning | For All AASCs, respond to each item listed. |  | 2 | | 2 | | 2 | | | 2 | | | | | 2 | | |
|  | **Standard 3: Institution & Program Integrity** |  |  |  | |  | |  | | |  | | | | |  | | |
| 3A | State Authorization | * If the AASC is for separation of an additional offering from the sponsoring program, respond to each item listed under the Evidence of Compliance for the program that is separating from the sponsoring program. * If the AASC is for a change in the delivery format related to distance education, respond to each item listed under the Evidence of Compliance. * For all other AASCs, if prior approval for the substantive change is needed from the state regulator, respond to each item in the Evidence of Compliance listing. If prior approval is not required, the Program response should be: Not Applicable. | If Separation: •Copy of authorization(s) to provide post-secondary education and the physical therapist assistant program (PTA Programs) OR the professional physical therapy program (PT Programs).  •Copy of state authorizations for clinical education experiences that occur out of state.  •Copy of state authorizations for distance education that occur out of state. If delivery change related to distance education: •Copy of state authorization(s) for distance education that occur out of state. All other AASCs: •Documentation of approval for the requested change. | 2 | | 1 | | 1 | | | 1 | | | | | 2 | | |
| 3B | Institutional Accreditation | If the AASC is for separation of an additional offering from the sponsoring program, respond to each item listed under the Evidence of Compliance for the program that is separating from the sponsoring program.  For all other AASCs:  If the institution’s accreditation is in good standing AND if prior approval for the substantive change is NOT needed from the institutional accreditor, the Program response should be: Not Applicable.  If the institution’s accreditation is NOT in good standing OR if prior approval of the substantive change is required respond to the relevant bullets and provide the related appendix. | •Evidence of institutional accreditation.  •Copy of approval for the change, if required. If no approvals are needed from the institutional accreditor, a statement to that effect on letterhead from the agency is required.  •Evidence of institutional accreditation.  Copy of approval for the change, if required  •If approval is needed from the institution’s accreditor, respond to the second bullet and provide the related appendix. | 1 | | 1 | | 1 | | | 1 | | | | | 2 | | |
| 3C | Policies: Workload & Academic Standards | For all AASCs, except separation, respond to each item in the Evidence of Compliance listing.  If this is an AASC for separation, responses for each item in the Evidence of Compliance listing are required for both programs. | •Include in the Policy Location Chart the policies and procedures related to faculty roles and workload.  •If the policies delineated in this element are not found in supporting documents, provide a copy of the relevant policies in the bookmarked document titled: Other Policies.pdf | 2 | | 2 | | 2 | | | 2 | | | | | 2 (for both programs) | | |
| 3D | Policies: Nondiscrimination | For all AASCs except separation, if there are changes in this element, respond to each item listed below. If no change, the Program response should be: No change.  If this is an AASC for separation, responses for each item in the Evidence of Compliance listing are required for the separating program. For the parent program, if there are changes, respond to each item listed under the Evidence of Compliance for this Element. If no change, the Parent Program response should be: No change. |  | 1 | | 1 | | 1 | | | 1 | | | | | 2 | | |
| 3E | Policies: Faculty & Staff | For all AASCS except separation, if there are changes in this element, respond to each item listed below. If no change, the Program response should be: No change.  If this is an AASC for separation, responses for each item in the Evidence of Compliance listing are required for the separating program. For the parent program, if there are changes, respond to each item listed under the Evidence of Compliance for this Element. If no change, the Parent Program response should be: No change. | \*\* Include in the Policy Location Chart the policies and procedures related to the rights, responsibilities, safety, privacy and dignity of program faculty and staff.  •If the policies delineated in this element are not found in supporting documents, provide a copy of the relevant policies in the bookmarked document titled: Other Policies.pdf | 1 | | 1 | | 1 | | | 1 | | | | | 2 | | |
| 3F | Policies: Outside of Due Process | For all AASCS except separation, if there are changes in this element, respond to each item listed below. If no change, the Program response should be: No change.  If this is an AASC for separation, responses for each item in the Evidence of Compliance listing are required for the separating program. For the parent program, if there are changes, respond to each item listed under the Evidence of Compliance for this Element. If no change, the Parent Program response should be: No change. | \*\* Include in the Policy Location Chart the policies and procedures related to handling complaints that fall outside the realm of due process and the prohibition of retaliation following complaint submission.  If the policies delineated in this element are not found in supporting documents, provide a copy of the relevant policies in the bookmarked document titled: Other Policies.pdf | 1 | | 1 | | 1 | | | 1 | | | | | 2 | | |
| 3G | Policies: Compatibility | For all AASCS except separation, if there are changes in this element, respond to each item listed below. If no change, the Program response should be: No change.  If this is an AASC for separation, responses for each item in the Evidence of Compliance listing are required for the separating program. For the parent program, if there are changes, respond to each item listed under the Evidence of Compliance for this Element. If no change, the Parent Program response should be: No change. |  | 1 | | 1 | | 1 | | | 1 | | | | | 2 | | |
| 3H | Policies: Accreditation Compliance |  |  |  | | | | | | | | | | | |  | | |
| 3H1 | Accurate Information on Website | For all AASCS except separation, if there are changes in this element, respond to each item listed below. If no change, the Program response should be: No change.  If this is an AASC for separation, responses for each item in the Evidence of Compliance listing are required for the separating program. For the parent program, if there are changes, respond to each item listed under the Evidence of Compliance for this Element. If no change, the Parent Program response should be: No change. | \*\* Include in the Policy Location Chart the policies and procedures related to maintaining compliance with accreditation policies and procedures.  If the policies delineated in this element are not found in supporting documents, provide a copy of the relevant policies in the bookmarked document titled: Other Policies.pdf |  | | | | | | | | | | | | 1 | | |
| 3H2 | Timely fee submission | 1 | | |
| 3H3 | Following policies & procedures of CAPTE | 1 | | |
| 3H4 | Timely notification of substantive change | 1 | | |
| 3H5 | Coming into compliance with Standards and Required Elements | 1 | | |
|  | **Standard 4: Program Faculty** |  |  |  | |  | |  | | |  | | | | |  | | |
| 4A | Core: Qualifications | For all AASCs, respond to each item listed in the Evidence of Compliance for the core faculty who will teach in the first year of the curriculum. If the AASC is for an expansion or an additional cohort and faculty will be shared, respond for all core faculty. If not sharing core faculty, then respond only for the core faculty for the expansion program or the additional cohort. | \*\* For any new hires, provide a written contract or letter of agreement (on institutional letterhead) of hire or future hire, signed by both institutional representative and faculty member. Salary may be redacted. | 2 | | 2 | | 2 | | | 2 | | | | | 2 | | |
| 4B | Core: Scholarship | PTA: For all AASCs, respond to each item listed in the Evidence of Compliance.  PT: For all AASCS except separation, respond to each item listed below for any new faculty. If there will be no new faculty, the Program response should be: Not Applicable.  If this is an AASC for separation, responses for each item in the Evidence of Compliance listing are required for the separating program. For the parent program, if there are changes, respond to each item listed under the Evidence of Compliance for this Element. If no change, the Parent Program response should be: No change. | Faculty scholarship form for new hires (attached to individual faculty detail page) | 2 | | 2 | | 2 | | | 2 | | | | | 2 | | |
| 4C | Core: Service | For all AASCs, the Program response should be: Not Applicable. |  | NA | | NA | | NA | | | NA | | | | | NA | | |
| 4D | Associated: Qualifications | For all AASCs, respond to each item listed in the Evidence of Compliance for the core faculty who will teach in the first year of the curriculum. If the AASC is for an expansion or an additional cohort and faculty will be shared, respond for all core faculty. If not sharing core faculty, then respond only for the core faculty for the expansion program or the additional cohort. |  | 2 | | 2 | | 2 | | | 2 | | | | | 2 | | |
| 4E | Core: Regular Assessment | For all AASCs except separation, if there are changes in this element, respond to each item listed below. If no change, the Program response should be: No change.  If this is an AASC for separation, responses for each item in the Evidence of Compliance listing are required for the separating program. For the parent program, if there are changes, respond to each item listed under the Evidence of Compliance for this Element. If no change, the Parent Program response should be: No change. |  | 1 | | 1 | | 1 | | | 1 | | | | | 2 | | |
| 4F | Associated: Regular Assessment | For all AASCs except separation, if there are changes in this element, respond to each item listed below. If no change, the Program response should be: No change.  If this is an AASC for separation, responses for each item in the Evidence of Compliance listing are required for the separating program. For the parent program, if there are changes, respond to each item listed under the Evidence of Compliance for this Element. If no change, the Parent Program response should be: No change. |  | 1 | | 1 | | 1 | | | 1 | | | | | 2 | | |
| 4G | PD: Qualifications | For all AASCs, except separation, the Program response should be: Not Applicable.  If the AASC is for separation from the sponsoring program, respond to each item listed under the Evidence of Compliance for the program that is separating from the sponsoring program. The parent program response should be: Not Applicable. | \*\*CV | NA | | NA | | NA | | | NA | | | | | 2 | | |
| 4H | PD: Effective Leadership | For all AASCs, except separation, the Program response should be: Not Applicable.  If the AASC is for separation from the sponsoring program, respond to each item listed under the Evidence of Compliance for the program that is separating from the sponsoring program. The parent program response should be: Not Applicable. |  | NA | | NA | | NA | | | NA | | | | | 2 | | |
| 4I | Clin Ed Coordinator: Qualifications | For All AASCs except separation, the Program response should be: Not Applicable. If hiring new or additional co-clinical education coordinator(s) identify the individual(s) and respond to each item listed under the Evidence of Compliance for this Element  If the AASC is for separation from the sponsoring program, respond to each item listed under the Evidence of Compliance for the program that is separating from the sponsoring program. The parent program response should be: Not Applicable. | \*\*CV | NA | | NA | | NA | | | NA | | | | | 2 | | |
| 4J | Clin Ed Coordinator: Effective | For ALL ASSCs except separation, the Program response should be: Not Applicable.  If the AASC is for separation from the sponsoring program, respond to each item listed under the Evidence of Compliance for the program that is separating from the sponsoring program. The parent program response should be: Not Applicable. |  | NA | | NA | | NA | | | NA | | | | | 2 | | |
| 4K | Collective Faculty: Blend | If the AASC is for a change in the delivery format, respond to each item listed under the Evidence of Compliance for this Element which should speak to the effective blend of individuals related to the change in delivery.  If the AASC is for increase in planned class size, increase in cohorts, or additional offering AND there are new faculty employed or hired, respond to each item listed under the Evidence of Compliance for this Element. IF no change the program response should be not applicable  If the AASC is for separation from the sponsoring program, respond to each item listed under the Evidence of Compliance for the program that is separating from the sponsoring program and or the parent program. |  | 2 | | 2 | | 2 | | | 2 | | | | | 2 | | |
| 4L | Collective: Responsible for Academic Regs | For all AASCs except separation, if there are changes in this element, respond to each item listed below. If no change,  the Program response should be: No change.  If this is an AASC for separation, responses for each item in the Evidence of Compliance listing are required for the separating program. For the parent program, if there are changes, respond to each item listed under the Evidence of Compliance for this Element. If no change, the Parent Program response should be: No change. |  | 1 | | 1 | | 1 | | | 1 | | | | | 2 | | |
| 4M | Collective: Responsible for Curriculum | For all AASCs except separation, if there are changes in this element, respond to each item listed below. If no change, the Program response should be: No change.  If this is an AASC for separation, responses for each item in the Evidence of Compliance listing are required for the separating program. For the parent program, if there are changes, respond to each item listed under the Evidence of Compliance for this Element. If no change, the Parent Program response should be: No change. |  | 1 | | 1 | | 1 | | | 1 | | | | | 2 | | |
| 4N | Collective: Determine Ready for Clin Practice | For all AASCs except separation, if there are changes in this element, respond to each item listed below. If no change, the Program response should be: No change.  If this is an AASC for separation, responses for each item in the Evidence of Compliance listing are required for the separating program. For the parent program, if there are changes, respond to each item listed under the Evidence of Compliance for this Element. If no change, the Parent Program response should be: No change. |  | 1 | | 1 | | 1 | | | 1 | | | | | 2 | | |
| 4O | Clin Ed Faculty: Qualifications | For all AASCs, if there are changes, respond to each item listed under the Evidence of Compliance for this Element. If no change, the Program response should be: No change. |  | 2 | | 2 | | 2 | | | 2 | | | | | 2 | | |
|  | **Standard 5: Students** |  |  |  | |  | |  | | |  | | | | |  | | |
| 5A | Policies: Recruitment & Admission | For all AASCs except separation, if there are changes in this element, respond to each item listed below. If no change, the Program response should be: No change.  If this is an AASC for separation, responses for each item in the Evidence of Compliance listing are required for the separating program. For the parent program, if there are changes, respond to each item listed under the Evidence of Compliance for this Element. If no change, the Parent Program response should be: No change. | \*\*Include in the Policy Location Chart the policies and procedures related to the student recruitment and admission.  \*\*If the policies delineated in this element are not found in supporting documents, provide a copy of the relevant policies in the bookmarked document titled: Other Policies.pdf | 1 | | 1 | | 1 | | | 1 | | | | | 2 | | |
| 5B | Provided Relevant Info | For all AASCs except separation, if there are changes in this element, respond to each item listed below. If no change, the Program response should be: No change.  If this is an AASC for separation, responses for each item in the Evidence of Compliance listing are required for the separating program. For the parent program, if there are changes, respond to each item listed under the Evidence of Compliance for this Element. If no change, the Parent Program response should be: No change. | \*\*If any of the items delineated in this element are only available online, provide a copy of the relevant webpages. | 1 | | 1 | | 1 | | | 1 | | | | | 2 | | |
| 5C | Enrollment Agreements | For all AASCs except separation, if there are changes in this element, respond to each item listed below. If no change, the Program response should be: No change.  If this is an AASC for separation, responses for each item in the Evidence of Compliance listing are required for the  separating program. For the parent program, if there are changes, respond to each item listed under the Evidence of  Compliance for this Element. If no change, the Parent Program response should be: No change. | \*\*Copy of enrollment agreement, if used. | 1 | | 1 | | 1 | | | 1 | | | | | 2 | | |
| 5D | Policies: Students | For all AASCs except separation, if there are changes in this element, respond to each item listed below. If no change, the Program response should be: No change.  If this is an AASC for separation, responses for each item in the Evidence of Compliance listing are required for the separating program. For the parent program, if there are changes, respond to each item listed under the Evidence of Compliance for this Element. If no change, the Parent Program response should be: No change. | \*\*Include in the Policy Location Chart the policies and procedures related to the rights, responsibilities, safety, privacy and dignity of program students.  \*\*If the policies delineated in this element are not found in supporting documents, provide a copy of the relevant policies in the bookmarked document titled: Other Policies.pdf | 1 | | 1 | | 1 | | | 1 | | | | | 2 | | |
| 5E | Policies: Retention & Progression | For all AASCs except separation, if there are changes in this element, respond to each item listed below. If no change, the Program response should be: No change.  If this is an AASC for separation, responses for each item in the Evidence of Compliance listing are required for the separating program. For the parent program, if there are changes, respond to each item listed under the Evidence of Compliance for this Element. If no change, the Parent Program response should be: No change. | \*\* Include in the Policy Location Chart the policies and procedures related to student retention, student progression and dismissal.  \*\*If policies delineated in this element are not found in supporting documents, provide a copy of the relevant policies in the bookmarked document titled: Other Policies.pdf | 1 | | 1 | | 1 | | | 1 | | | | | 2 | | |
|  | **Standard 6: Curriculum Plan FOR PT PROGRAMS** |  |  |  | |  | |  | | |  | | | | |  | | |
| 6A | Plan Based on Contemporary Information | For all AASCs, if there are changes in this element, respond to each item listed below. If no change, the Program response should be: No change. |  | 1 | | 1 | | 1 | | | 1 | | | | | 1 | | |
| 6B | **PT** - Enter BS Degree or Upper Division | For all AASCs, if there are changes in this element, respond to each item listed below. If no change, the Program response should be: No change. |  | 1 | | 1 | | 1 | | | 1 | | | | | 1 | | |
| 6C | **PT** - Specific Prerequisites | For all AASCs, if there are changes in this element, respond to each item listed below. If no change, the Program response should be: No change. |  | 1 | | 1 | | 1 | | | 1 | | | | | 1 | | |
| 6D | **PT** -Curriculum Model | **PT** - For all AASCs, if there are changes in this element, respond to each item listed below. If no change, the Program response should be: No change.  **PTA -** For all AASCs except change in delivery format, if there are changes in this element, respond to each item listed below. If no change, the Program response should be: No change.  If this is an AASC for a change in delivery format, responses for each item in the Evidence of Compliance listing are required. |  | 1 | | | | | | 2 | | 1 | 1 | | | | 1 | 1 | | |
| 6E | **PT** -Organization of Curriculum | For all AASCs except change in delivery format, if there are changes in this element, respond to each item listed below. If no change, the Program response should be: No change.  If this is an AASC for a change in delivery format, responses for each item in the Evidence of Compliance listing are required. |  | 2 | | 1 | | 1 | | | 1 | | | | | 1 | | |
| 6F | Interprofessional Education | For all AASCs, if there are changes in this element, respond to each item listed below. If no change, the Program response should be: No change. |  | 1 | | 1 | | 1 | | | 1 | | | | | 1 | | |
| 6G | Course Syllabi | For all AASCs except change in delivery format, if there are changes in this element, respond to each item listed below. If no change, the Program response should be: No change.  If this is an AASC for a change in delivery format, responses for each item in the Evidence of Compliance listing are required. | \*\* Syllabi  \*\* Syllabi for each course affected by the change in delivery format | 2 | | 1 | | 1 | | | 1 | | | | | 1 | | |
| 6H | Course Objectives | For all AASCs, if there are changes in this element, respond to each item listed below. If no change, the Program response should be: No change. |  | 1 | | 1 | | 1 | | | 1 | | | | | 1 | | |
| 6I | Variety of Instructional Methods | For all AASCs except change in delivery format, if there are changes in this element, respond to each item listed below. If no change, the Program response should be: No change.  If this is an AASC for a change in delivery format, responses for each item in the Evidence of Compliance listing are required. |  | 2 | | 1 | | 1 | | | 1 | | | | | 1 | | |
| 6J1 | Variety of Evaluation Processes | If this is an AASC for change in delivery format for distance education, responses for each item in the Evidence of Compliance listing are required.  For all other AASCs, if there are changes in this element, respond to each item listed below. If no change, the Program response should be: No change.  For all AASCs, if there are changes in this element, respond to each item listed below. If no change, the Program response should be: No change.  If this is an AASC for change in delivery format for distance education, responses for each item in the Evidence of Compliance listing are required.  For all other AASCs, if there are changes in this element, respond to each item listed below. If no change, the Program response should be: No change.  If this is an AASC for change in delivery format for distance education, responses for each item in the Evidence of Compliance listing are required.  For all other AASCs, if there are changes in this element, respond to each item listed below. If no change, the Program response should be: No change.  If this is an AASC for change in delivery format for distance education, responses for each item in the Evidence of Compliance listing are required.  For all other AASCs, if there are changes in this element, respond to each item listed below. If no change, the Program response should be: No change.  If this is an AASC for change in delivery format for distance education, responses for each item in the Evidence of Compliance listing are required.  For all other AASCs, if there are changes in this element, respond to each item listed below. If no change, the Program response should be: No change. |  | 2  1  2  2  2  2 | | 1  1  1  1  1  1 | | 1  1  1  1  1  1 | | | 1  1  1  1  1  1 | | | | | 1  1  1  1  1  1 | | |
| 6J2 | Variety of Evaluation Processes |
| 6K1 | Distance Education – faculty, if applicable |
| 6K2 | Distance Education - rigor, if applicable |
| 6K3 | Distance Education – student performance, if applicable |
| 6K4 | Distance Education – student identity, if applicable |
| 6K5 | Distance Education – test security and integrity, if applicable | If this is an AASC for change in delivery format for distance education, responses for each item in the Evidence of Compliance listing are required.  For all other AASCs, if there are changes in this element, respond to each item listed below. If no change, the Program response should be: No change. |  | 2 | | 1 | | 1 | | | 1 | | | | | 1 | | |
| 6K6 | Distance Education – student privacy, if applicable | If this is an AASC for change in delivery format for distance education, responses for each item in the Evidence of Compliance listing are required.  For all other AASCs, if there are changes in this element, respond to each item listed below. If no change, the Program response should be: No change. |  | 2 | | 1 | | 1 | | | 1 | | | | | 1 | | |
| 6K7 | Distance Education – additional fees, if applicable | If this is an AASC for change in delivery format for distance education, responses for each item in the Evidence of Compliance listing are required.  For all other AASCs, if there are changes in this element, respond to each item listed below. If no change, the Program response should be: No change. |  | 2 | | 1 | | 1 | | | 1 | | | | | 1 | | |
| 6K8 | Distance Education – access to student services, if applicable | If this is an AASC for change in delivery format for distance education, responses for each item in the Evidence of Compliance listing are required.  For all other AASCs, if there are changes in this element, respond to each item listed below. If no change, the Program response should be: No change. |  | 2 | | 1 | | 1 | | | 1 | | | | | 1 | | |
| 6L1 | Clin Ed | For all AASCs, if there are changes in this element, respond to each item listed below. If no change, the Program response should be: No change. |  | 1 | | 1 | | 1 | | | 1 | | | | | 1 | | |
| 6L2 | Clin Ed | For all AASCs, if there are changes in this element, respond to each item listed below. If no change, the Program response should be: No change. |  | 1 | | 1 | | 1 | | | 1 | | | | | 1 | | |
| 6L3 | Clin Ed | For all AASCs, if there are changes in this element, respond to each item listed below. If no change, the Program response should be: No change. |  | 1 | | 1 | | 1 | | | 1 | | | | | 1 | | |
| 6L4 | Clin Ed | For all AASCs, if there are changes in this element, respond to each item listed below. If no change, the Program response should be: No change. |  | 1 | | 1 | | 1 | | | 1 | | | | | 1 | | |
| 6L5 | Clin Ed | For all AASCs, if there are changes in this element, respond to each item listed below. If no change, the Program response should be: No change. |  | 1 | | 1 | | 1 | | | 1 | | | | | 1 | | |
| 6M | Length | For all AASCs, if there are changes in this element, respond to each item listed below. If no change, the Program response should be: No change. |  | 1 | | 1 | | 1 | | | 1 | | | | | 1 | | |
| 6N | Degree | For all AASCs, if there are changes in this element, respond to each item listed below. If no change, the Program response should be: No change. |  | 1 | | 1 | | 1 | | | 1 | | | | | 1 | | |
|  | **Standard 6: Curriculum Plan FOR PTA PROGRAMS** |  |  |  | |  | |  | | |  | | | | |  | | |
| 6A | Plan Based on Contemporary Information | For all AASCs, if there are changes in this element, respond to each item listed below. If no change, the Program response should be: No change. |  | 1 | | 1 | | 1 | | | 1 | | | | | 1 | | |
| 6B | Courses in general education and basic sciences | For all AASCs, if there are changes in this element, respond to each item listed below. If no change, the Program response should be: No change. |  | 1 | | 1 | | 1 | | | 1 | | | | | 1 | | |
| 6C | Curriculum model | For all AASCs, if there are changes in this element, respond to each item listed below. If no change, the Program response should be: No change. |  | 1 | | 1 | | 1 | | | 1 | | | | | 1 | | |
| 6D | Organization of Curriculum | **PTA -** For all AASCs except change in delivery format, if there are changes in this element, respond to each item listed below. If no change, the Program response should be: No change.  If this is an AASC for a change in delivery format, responses for each item in the Evidence of Compliance listing are required. |  | 2 | | 1 | | 1 | | | 1 | | | | | 1 | | |
| 6E | Course syllabi | For all AASCs except change in delivery format, if there are changes in this element, respond to each item listed below. If no change, the Program response should be: No change.  If this is an AASC for a change in delivery format, responses for each item in the Evidence of Compliance listing are required. | \*\* Syllabi | 2 | | 1 | | 1 | | | 1 | | | | | 1 | | |
| 6F | Learning objectives | For all AASCs, if there are changes in this element, respond to each item listed below. If no change, the Program response should be: No change. |  | 1 | | 1 | | 1 | | | 1 | | | | | 1 | | |
| 6G | Effective instructional methods | For all AASCs except change in delivery format, if there are changes in this element, respond to each item listed below. If no change, the Program response should be: No change.  If this is an AASC for a change in delivery format, responses for each item in the Evidence of Compliance listing are required. | \*\* Syllabi for each course affected by the change in delivery format | 2 | | 1 | | 1 | | | 1 | | | | | 1 | | |
| 6H | Course Objectives | For all AASCs, if there are changes in this element, respond to each item listed below. If no change, the Program response should be: No change. |  | 1 | 1 | | 1 | | 1 | | | | | 1 | | | | |
| 6I1 | Distance Education -faculty, if applicable | If this is an AASC for change in delivery format for distance education, responses for each item in the Evidence of Compliance listing are required.  For all other AASCs, if there are changes in this element, respond to each item listed below. If no change, the Program response should be: No change. |  | 2 | | 1 | | 1 | | 1 | | | | | 1 | | | | |
| 6I2 | Distance Education -rigor, if applicable | If this is an AASC for change in delivery format for distance education, responses for each item in the Evidence of Compliance listing are required.  For all other AASCs, if there are changes in this element, respond to each item listed below. If no change, the Program response should be: No change. |  | 2 | | 1 | | 1 | | 1 | | | | | 1 | | | | |
| 6I3 | Distance Education – student performance, if applicable | If this is an AASC for change in delivery format for distance education, responses for each item in the Evidence of Compliance listing are required.  For all other AASCs, if there are changes in this element, respond to each item listed below. If no change, the Program response should be: No change. |  | 2 | | 1 | | 1 | | 1 | | | | | 1 | | | | |
| 6I4 | Distance Education – student identity, if applicable | If this is an AASC for change in delivery format for distance education, responses for each item in the Evidence of Compliance listing are required.  For all other AASCs, if there are changes in this element, respond to each item listed below. If no change, the Program response should be: No change. |  | 2 | | 1 | | 1 | | | 1 | | | | | 1 | | |
| 6I5 | Distance Education – test security and integrity, if applicable | If this is an AASC for change in delivery format for distance education, responses for each item in the Evidence of Compliance listing are required.  For all other AASCs, if there are changes in this element, respond to each item listed below. If no change, the Program response should be: No change. |  | 2 | | 1 | | 1 | | | 1 | | | | | 1 | | |

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| 6I6 | Distance Education – student privacy, if applicable | If this is an AASC for change in delivery format for distance education, responses for each item in the Evidence of Compliance listing are required.  For all other AASCs, if there are changes in this element, respond to each item listed below. If no change, the Program response should be: No change. |  | 2 | 1 | 1 | 1 | 1 |
| 6I7 | Distance Education – additional fees, if applicable | If this is an AASC for change in delivery format for distance education, responses for each item in the Evidence of Compliance listing are required.  For all other AASCs, if there are changes in this element, respond to each item listed below. If no change, the Program response should be: No change. |  | 2 | 1 | 1 | 1 | 1 |
| 6I8 | Distance Education – access to student services, if applicable | If this is an AASC for change in delivery format for distance education, responses for each item in the Evidence of Compliance listing are required.  For all other AASCs, if there are changes in this element, respond to each item listed below. If no change, the Program response should be: No change. |  | 2 | 1 | 1 | 1 | 1 |
| 6J1 | Variety of Evaluation Processes | If this is an AASC for change in delivery format for distance education, responses for each item in the Evidence of Compliance listing are required.  For all other AASCs, if there are changes in this element, respond to each item listed below. If no change, the Program response should be: No change. |  | 2 | 1 | 1 | 1 | 1 |
| 6J2 | Variety of Evaluation Processes | For all AASCs, if there are changes in this element, respond to each item listed below. If no change, the Program response should be: No change. |  | 1 | 1 | 1 | 1 | 1 |
| 6J3 | Interprofessional practice | For all AASCs, if there are changes in this element, respond to each item listed below. If no change, the Program response should be: No change. |  | 1 | 1 | 1 | 1 | 1 |
| 6J4 | PT/PTA team participation | For all AASCs, if there are changes in this element, respond to each item listed below. If no change, the Program response should be: No change. |  | 1 | 1 | 1 | 1 | 1 |
| 6J5 | Clin Ed | For all AASCs, if there are changes in this element, respond to each item listed below. If no change, the Program response should be: No change. |  | 1 | 1 | 1 | 1 | 1 |
| 6K | Curriculum length | For all AASCs, if there are changes in this element, respond to each item listed below. If no change, the Program response should be: No change. |  | 1 | 1 | 1 | 1 | 1 |
| 6L | Degree | For all AASCs, if there are changes in this element, respond to each item listed below. If no change, the Program response should be: No change. |  | 1 | 1 | 1 | 1 | 1 |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  | Standard 7: Curricular Content | |  |  |  |  |  |
| PTA/PT | **Standard** | **General Instructions** | **AASC**  **Appendices** | Delivery change | Cohort increase | Additional program | Class size increase | Separation |
| 7A | Foundational Sciences | For all AASCs, if there are changes in this element, respond to each item listed below. If no change, the Program response should be: No change. | PT = 7A content chart | 1 | 1 | 1 | 1 | 1 |
| 7B PT | Ethics and values | For all AASCs, if there are changes in this element, respond to each item listed below. If no change, the Program response should be: No change. | PT = 7B Content chart | 1 | 1 | 1 | 1 | 1 |
| 7B PTA | Systems curricular content | For all AASCs, if there are changes in this element, respond to each item listed below. If no change, the Program response should be: No change. | PTA = 7B Content chart | 1 | 1 | 1 | 1 | 1 |
| 7C PT | Systems curricular content | For all AASCs, if there are changes in this element, respond to each item listed below. If no change, the Program response should be: No change. | PT = 7C Content chart | 1 | 1 | 1 | 1 | 1 |
| 7C PTA | Working under a PT | For all AASCs, if there are changes in this element, respond to each item listed below. If no change, the Program response should be: No change. |  | 1 | 1 | 1 | 1 | 1 |
| 7D | Curriculum content | For all AASCs, if there are changes in this element, respond to each item listed below. If no change, the Program response should be: No change. |  | 1 | 1 | 1 | 1 | 1 |
|  |  | **Standard 8: Resources** |  |  |  |  |  |  |
| 8A | Sufficient Number Core Faculty | If the AASC is for separation of an additional offering from the sponsoring program, respond to each item listed under the Evidence of Compliance for BOTH the program that is separating from the sponsoring program and the parent program.  For all other AASCs, respond to each item under the Evidence of Compliance. |  | 2 | 2 | 2 | 2 | 2 |
| 8B | Secretarial/Admin/Technical Support | If this is an AASC for separation, responses for each item in the Evidence of Compliance listing are required for the separating program. For the parent program, if there are changes, respond to each item listed under the Evidence of Compliance for this Element. If no change, the Parent Program response should be: No change.  For all other AASCs, if there are changes due to the substantive change, respond to each item listed below. If no change, the Program response should be: No change. |  | 1 | 1 | 1 | 1 | 2/ 1 (parent) |
| 8C | Financial Resources | If this is an AASC for change in the delivery format of the curriculum, if there are changes due to the substantive change, respond to each item listed below. If no change, the Program response should be: No change.  If this is an AASC for separation, responses for each item are required for the separating and parent programs.  For all other AASCs, respond to each evidence of compliance item.  If the AASC is for any change that would necessitate a change in budgets respond to each Evidence of Compliance for both programs. | \*\* For any AASC necessitating a change in budget provide budget data using the Allocations and Expense statements form. If the AASC is for a separation or additional cohort separate budgets must be provided for the current year through the year of graduation for the first cohort impacted by the change. | 1 | 2 | 2 | 2 | 2 |
| 8D1 | Space: Classroom & Lab | If this is an AASC for change in the delivery format of the curriculum AND THERE ARE CHANGES DUE TO CHANGE IN DELIVERY FORMAT respond to each item listed below. If there are changes due to the substantive change, respond to each item listed below. If no change, the Program response should be: No change.  If this is an AASC for separation, responses for each item in the Evidence of Compliance listing are required for the separating program. For the parent program, if there are changes, respond to each item listed under the Evidence of Compliance for this Element. If no change, the Parent Program response should be: No change.  If the AASC is for an additional program that is at a different location or offered at a different time than the established program, respond to each Evidence of Compliance item for new location.  For all other AASCS, respond to each item listed in the Evidence of Compliance. | \*\*   1. Room schedule per term for each year of the program that capacity and proposed timing of classes 2. Floor plans, drawn to scale of all space that will routinely be used by the program. 3. If building(s) are not owned by the institution, evidence of contractual access to space. | 1 | 2 | 2 | 2 | 2/ 1 (parent) |
| 8D2 | Space: Offices | If this is an AASC for change in the delivery format of the curriculum AND THERE ARE CHANGES DUE TO CHANGE IN DELIVERY FORMAT respond to each item listed below. If there are changes due to the substantive change, respond to each item listed below. If no change, the Program response should be: No change.  If this is an AASC for separation, responses for each item in the Evidence of Compliance listing are required for the separating program. For the parent program, if there are changes, respond to each item listed under the Evidence of Compliance for this Element. If no change, the Parent Program response should be: No change.  If the AASC is for an additional program that is at a different location or offered at a different time than the established program, respond to each Evidence of Compliance item for new location.  For all other AASCS, respond to each item listed in the Evidence of Compliance. | \*\*   1. Floor plans, drawn to scale of all space that will routinely be used by the program. 2. If building(s) are not owned by the institution, evidence of contractual access to space. | 2 | 2 | 2 | 2 | 2/ 1 (parent) |
| 8D3 | Space & Equipment: Access Outside Class | If this is an AASC for change in the delivery format, increase in class size, or increase in cohorts of the curriculum, if there are changes due to the substantive change, respond to each item listed below. If no change, the Program response should be: No change.  If this is an AASC for separation, responses for each item in the Evidence of Compliance listing are required for the separating program. For the parent program, if there are changes, respond to each item listed under the Evidence of Compliance for this Element. If no change, the Parent Program response should be: No change.  If the AASC is for an additional program that is at a different location or offered at a different time than the established program, respond to each Evidence of Compliance item. | \*\*   1. Room schedule per term for each year of the program that capacity and proposed timing of classes 2. Floor plans, drawn to scale of all space that will routinely be used by the program. 3. If building(s) are not owned by the institution, evidence of contractual access to space. | 1 | 1 | 2 | 1 | 2/ 1 (parent) |
| 8D4 | Equipment | If this is an AASC for change in the delivery format, increase in class size, or increase in cohorts of the curriculum, if there are changes due to the substantive change, respond to each item listed below. If no change, the Program response should be: No change.  If this is an AASC for separation, responses for each item in the Evidence of Compliance listing are required for the separating program. For the parent program, if there are changes, respond to each item listed under the Evidence of Compliance for this Element. If no change, the Parent Program response should be: No change.  If the AASC is for an additional program that is at a different location or offered at a different time than the established program, respond to each Evidence of Compliance item. | \*\* Chart that lists equipment and identifies for each item the current number and number needed for each year through full implementation of the program and timeline to acquire, if applicable | 1 | 1 | 2 | 1 | 2 |
| 8D5 | Technology Resources | If this is an AASC for change in the delivery format, increase in class size, or increase in cohorts of the curriculum, if there are changes due to the substantive change, respond to each item listed below. If no change, the Program response should be: No change.  If this is an AASC for separation, responses for each item in the Evidence of Compliance listing are required for the separating program. For the parent program, if there are changes, respond to each item listed under the Evidence of Compliance for this Element. If no change, the Parent Program response should be: No change.  If the AASC is for an additional program that is at a different location or offered at a different time than the established program, respond to each Evidence of Compliance item. |  | 1 | 1 | 2 | 1 | 2 |
| 8D6 PT ONLY | Space & Equipment: Scholarship | If this is an AASC for change in the delivery format, increase in class size, or increase in cohorts of the curriculum, if there are changes due to the substantive change, respond to each item listed below. If no change, the Program response should be: No change.  If this is an AASC for separation, responses for each item in the Evidence of Compliance listing are required for the separating program. For the parent program, if there are changes, respond to each item listed under the Evidence of Compliance for this Element. If no change, the Parent Program response should be: No change.  If the AASC is for an additional program that is at a different location or offered at a different time than the established program, respond to each Evidence of Compliance item.  change, the Program response should be: No change. |  | 1 | 1 | 2 | 1 | 2 |
| 8E | Library/Learning Resource Center | If this is an AASC for separation, responses for each item in the Evidence of Compliance listing are required for the separating program. For the parent program, if there are changes, respond to each item listed under the Evidence of Compliance for this Element. If no change, the Parent Program response should be: No change.  If the AASC is for an additional program that is at a different location or offered at a different time than the established program, respond to each Evidence of Compliance item.  For all other AASCs, if there are changes due to the substantive change, respond to each Evidence of Compliance item. If no change, the Program response should be: No change. |  | 1 | 1 | 2 | 1 | 2/1(parent) |
| 8F | Clin Ed: Sufficient Sites | For all AASCs, respond to each item listed in the Evidence of Compliance. | 1. CE Sites Available form 2. Letters of Intent for any additional needed clinical experiences. Signature dates on LOI must be within one year of required CAPTE submission date 3. CE Student Experiences Chart for most recent graduating class demonstrating type of experiences each student had for each full-time clinical experience. Include name of facility and type(s) of experience (e.g., in-patient, out-patient, acute care, rehabilitation, home care, pediatrics, etc.) For programs with multiple cohorts, provide for each cohort. | 2 | 2 | 2 | 2 | 2 |
| 8G | Clin Ed: Written Agreements | If this is an AASC for separation, responses for each item in the Evidence of Compliance listing are required for the separating program. For the parent program, if there are changes, respond to each item listed under the Evidence of Compliance for this Element. If no change, the Parent Program response should be: No change.  For all other AASCs, if there are changes due to the substantive change, respond to each item listed below. If no change, the Program response should be: No change. | •If not found in supporting documents, provide the clinical education written agreement. | 1 | 1 | 1 | 1 | 2/1(parent) |
| 8H | Student Services | If this is an AASC for separation, responses for each item in the Evidence of Compliance listing are required for the separating program. For the parent program, if there are changes, respond to each item listed under the Evidence of Compliance for this Element. If no change, the Parent Program response should be: No change.  If the AASC is for an additional program that is at a different location or offered at a different time than the established program, respond to each Evidence of Compliance item.  For all other AASCs, if there are changes due to the substantive change, respond to each Evidence of Compliance item. If no change, the Program response should be: No change. |  | 1 | 1 | 2 | 1 | 2/1(parent) |

**KEY**

1 = If there are changes due to the substantive change, respond to each item listed below. If no change, the Program response should be: No change

2 = Respond to each item listed in the Evidence of Compliance.

3 = If there are changes due to the substantive change in the mechanism(s) used to determine entry-level clinical performance, respond to each item listed below. If no change, the Program response should be: No change.

4 = If there are changes due to the substantive change in the mechanism(s) used to determine expected outcomes for the graduates, respond to each item listed below. If no change, the Program response should be: No change.

5 = If there are changes due to the substantive change in the mechanism(s) used to determine expected outcomes for all other program goals, respond to each item listed below. If no change, the Program response should be: No change.

6= If change involves separation from parent program, or an additional cohort that is different from the established program or a change in delivery, respond to each item below.

7= If there are changes due to the substantive change in the overall assessment process, respond to each item listed below. If no change, the Program response should be: No change.

8 = If there is a change due to the substantive change in the curriculum assessment process respond to each item below; if no change, the Program response should be: No change.