2024 Standards and Required Elements Transition Plan

In recognition of all activities associated with the transition from the 2016 CAPTE Standards and Required Elements (SRE) to the 2024 CAPTE SREs, CAPTE will expect programs to submit reports based on the following guidelines for the achievement or maintenance of accreditation. We provide these guidelines with anticipation that CAPTE will approve the 2024 Standards and Required Elements at its October 2023 meeting and published January 2024.

1. Submit Application for Candidacy (AFC) or Self-study report (SSR) that will be reviewed at a <u>CAPTE meeting through fall 2025 wi</u>ll write to the current 2016 Standards and Required Elements.
   Rationale: This timeframe will allow for:
   - Programs to provide discussion and evidence to support compliance with any of the SREs that have changed or been added.
   - Development of materials related to the SSR and visit reports . This includes new SSR/AFC forms and instructions, visit report templates, as well as de novo reports for commission use.
   - AFC/SSR portal development for completing required fields as well as uploading narrative responses and related evidence.
   - Training for developing program workshops (DPW) and self-study workshops (SSW).
   - Training program reviewers in 2024 SREs and revised review process (paper and on-site reviewers) and commissioners (development activities).
   - Update of the CAPTE Rules (voting at Fall 2025 meeting at the latest) that also address Commission actions when specific SREs are at critical values (e.g., adverse actions such as warning, probation, etc.).
   - Outline CAPTE rules and processes that address compliance differences between 2016 and 2024 SREs.

2. Submit new Application for Approval of Substantive Change (AASC) requests based upon the new 2024 SREs beginning with January 2026.
   Rationale: This timeframe will allow for:
   - Programs to provide discussion and evidence to support compliance with any of the SREs that have changed or added as well as data and evidence to support the proposed change.
   - The development of materials related to the AASC. This includes new AASC forms and instructions as well as review templates for commission use.
   - AASC portal development for uploading narrative responses and related evidence.
   - Training for commissioners (development activities).
   - Developing revised reports required after AASC approval to align with new 2024 SREs.
   - Outline CAPTE rules and processes that address compliance differences between 2016 and 2024 SREs.

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3. Submit Compliance Reports (CR) or Candidacy Progress Reports (PR) based upon the new 2024 SREs beginning with SOAs written at the January 2026 meeting.
Rationale: With the new 2024 SREs, the Commission can note if the program now falls in compliance based upon the new 2024 SREs or remains out of compliance.
   - The Commission to act in accordance with the current standards. When a program is found out of compliance for any element that no longer exists or was modified under the new SREs in a manner for which the program can demonstrate compliance, the Commission can use a consultative comment to document their action based on SREs change.
   - CAPTE expects all programs to comply with new 2024 SREs by January 2026.
   - Creation of the CR and Candidacy PR templates.
   - Portal development for uploading SOA narrative responses and related evidence.
   - Outline CAPTE rules and processes that address compliance differences between 2016 and 2024 SREs.

4. Submit Annual Accreditation Reports (AAR) per 2024 and 2025 instructions as provided each year. CAPTE will review programs' AAR based upon the new 2024 SREs beginning with its spring 2026 meeting.
Rationale: This timeframe will allow for:
   - CAPTE will review 2025 AAR data at the spring 2026 meeting. CAPTE expects all programs to be in compliance with the 2024 SREs as of January 1, 2026.
   - Collection of data and evidence to support compliance with any of the SREs that have changed or added.
   - Development of AAR directions sent to programs in advance of the portal opening.
   - AAR portal development for completing required fields as well as narrative responses.
   - Outline CAPTE rules and processes that address compliance differences between 2016 and 2024 SREs.

5. Programs submitting for Reconsideration: Submit revised AFC or SSR based upon the set of standards the original AFC or SSW submission was created. This is time limited so that the last possible reconsideration hearing under the 2016 SREs would be fall 2025.
Rationale: This timeframe will allow for:
   - Programs would continue to address the areas of non-compliance found in the Commission's SOA for candidacy, initial or reaffirmation of accreditation denial.
   - Reconsideration panel would follow the program's activities to affirm adequate progress toward compliance (AFC) or meeting compliance (initial or reaffirmation).
   - If the decision to deny is revised, programs will submit a CR/PR based on the 2024 SREs.

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6. Programs submit responses to complaints based upon the 2024 SREs beginning with those heard at the spring 2026 meeting.
   Rationale: With the 2024 SREs, the Accreditation Director can send to the 2024 SREs upon publication for crafting complaint. This allows for:
   - The Commission to act in accordance with the 2024 SREs as of the spring 2026 meeting. For those complaints submitted under the 2016 SRES, if a program is found out of compliance for any element that no longer exists or has been modified under the 2024 SREs in a manner for which the program can demonstrate compliance, the Commission can use a consultative comment to document their action based on SREs change.
   - The Commission, when it does not have the requisite information that is consistent with the 2024 SREs, may choose to continue to cite the specific SRE or to do a Request for Additional Information (RAI) for the program to respond.
   - Creation of the complaint templates and Commission review templates.

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Timetable for Transition to the 2024 Standards and Required Elements

AFC – SSR Due Date	Month/Year of On-site Visit	CAPTE Meeting to be Reviewed at	SREs to be used
AFC due December 1, 2023	January/2024	Spring 2024	2016 Standards
SSR due between mid-May 2023 – first week of November 2023	Between mid/late July 2023 through first week January of 2024	Spring 2024	2016 Standards
AFC due June 1, 2024	July/2024	Fall 2024	2016 Standards
SSR due between mid/late November 2023 - early/mid-May 2023	Between mid/late January 2024 through early/mid- July 2024	Fall 2024	2016 Standards
AFC due December 1, 2024	January/2025	Spring 2025	2016 Standards
SSR due between mid-May 2024 – first week of November 2024	Between mid/late July 2024 through first week of January 2025	Spring 2025	2016 Standards
AFC due June 1, 2025	July/2025	Fall 2025	2016 Standards
SSR due between mid/late November 2024 - early/mid-May 2025	Between mid/late January 2025 through early/mid- July 2025	Fall 2025	2016 Standards
AFC due December 1, 2025	January/2026	Spring 2026	2024 Standards
SSR due between mid-May 2025 – first week of November 2025	Between mid/late July 2025 through first week of January 2026	Spring 2026	2024 Standards