



**Commission on Accreditation in Physical Therapy Education
American Physical Therapy Association
SUMMARY OF ACTION**

Physical Therapist Assistant Program
ASA College
530 West 49th Street
Hialeah, FL 33012

On October 31, 2018, the Commission on Accreditation in Physical Therapy Education made the following decision regarding the physical therapist assistant education program at ASA College.

Action Taken: Grant **CANDIDATE FOR ACCREDITATION**

Effective Date: October 31, 2018

Information Used to Make Decisions: Application for Candidacy received 6/1/2018
Candidacy Visit Report with Institution Response received 8/27/2018
Comments from the Program Director
Comments from the Candidacy Reviewer

Reason for Decision: The Commission's decision to grant Candidate for Accreditation status is based on the program's demonstration of satisfactory progress, to date, toward achieving compliance with the standards and required elements. The Commission's decision was also based on the belief that the program will bring the areas of deficiency noted in the Summary of Action into compliance.

At this time, the program was judged as not demonstrating satisfactory progress toward compliance with the following element: 6J3.

Further, compliance with **all** of the standards and required elements must be appropriately documented in the Self-study Report.

Candidate for Accreditation status has been granted based on the program represented in the Application for Candidacy. Specifically, the decision was made in light of the following information:

One cohort of students per year (per §7.3(b) of CAPTE's *Rules of Practice and Procedure*)

Maximum Number of Students for each Cohort until eligible to seek approval of a substantive change: 20

Intended Matriculation Date: 5/2/2019

Therefore, it is expected that the program will be implemented as guided through this Summary of Action and that no substantive changes will be made. This includes no changes in original cohort size and that only one cohort will be admitted per year until the program is eligible to seek approval of substantive changes.

Next Activity: Progress Report due March 1, 2019

Accreditation Decision: Fall 2020 (based on expected graduation December 2020)

NOTICES

SCOPE OF COMMISSION REVIEW

Independent of any long term plans described, or alluded to, by the program in its Application for Candidacy, the scope of the Commission's review at the time of this decision to grant candidacy was based on actual and verified resources and related considerations, and not on planned or projected program resource levels to address future program changes (e.g., expansion and other program offerings, the number of cohorts admitted annually, etc.). As agreed to when the Application for Candidacy was submitted, the program is limited to enrolling one cohort annually and to maintaining class size at the approved number for the original cohort. Candidate programs are not eligible for substantive changes requiring pre-approval as described in Part 9 of CAPTE Rules of Practice and Procedure.

RELATIONSHIP BETWEEN CANDIDACY AND ACCREDITATION

Achieving Candidate for Accreditation status does not assure the program will become accredited. The Commission's decision to grant accreditation will be based on the program's ability to demonstrate compliance with the standards and required elements. The lack of comment about a specific required element in this Summary of Action does not imply that the program is in compliance with that required element; it only means that satisfactory progress toward compliance has been achieved. Therefore, the step the program must make from demonstrating progress toward compliance with the specific elements addressed in the expectations for candidacy and demonstrating compliance with all of the elements for accreditation is a significant one with programs needing to demonstrate compliance at the time of consideration for accreditation.

REQUIRED STATEMENT DESCRIBING THE PROGRAM'S STATUS

The institution/program is expected to indicate on its website, in its publications, or in correspondence related to recruitment or admissions that Candidacy status has been granted, using the statement provided in §7.22 of CAPTE's *Rules*.

Effective (insert date), (insert Name of Program/Institution) has been granted Candidate for Accreditation status by the Commission on Accreditation in Physical Therapy Education (1111 North Fairfax Street, Alexandria, VA, 22314; phone: 703-706-3245; email: accreditation@apta.org). If needing to contact the program/institution directly, please call [INSERT Direct Program Phone Number] or email [INSERT Direct Program Email Address].

Candidate for Accreditation is a pre-accreditation status of affiliation with the Commission on Accreditation in Physical Therapy Education that indicates that the program is progressing toward accreditation and may matriculate students in technical/professional courses. Candidate for Accreditation is not an accreditation status nor does it assure eventual accreditation.

IMPLICATIONS OF SUMMER GRADUATION

If the program plans for the charter class to graduate in July, August or September, the program is required to include information regarding the implications of a summer graduation relative to the timing of graduation and the ability to sit for the licensure exam. The statement provided in §7.8(d)(2)(vi) of CAPTE's *Rules* is to be used for this purpose.

IMPLICATIONS OF [JULY/AUGUST/SEPTEMBER] GRADUATION

The developing [physical therapy/physical therapist assistant] program at [Institution] is planning for a charter class graduation in [July/August/September], [year]. Initial accreditation decisions are acted upon at the next regularly scheduled Fall Meeting of the Commission following the on-site visit, which must occur during the penultimate term when the charter class is enrolled. CAPTE will not make exceptions to its Rules to accommodate graduation dates that precede regularly scheduled CAPTE meeting dates, e.g., graduation in the summer. A summer graduation does not allow the initial accreditation decision to occur prior to the graduation date. The Federation of State Boards of Physical Therapy (FSBPT) sets the dates for licensing exams. The first sitting for which students with [an/a] [July/August/September] graduation date would be in January. Therefore, the timing of the planned graduation date increases the likelihood of a significant financial disadvantage for students due to an approximate six-month delay in possible employment as a [physical therapist or physical therapist assistant].

ACCURATE PUBLIC DISCLOSURE OF THIS DECISION BY THE INSTITUTION

The institution and program must make accurate public disclosure of the accreditation or pre-accreditation status awarded to the program. Further, the United States Department of Education (USDE) requires all recognized accrediting agencies to provide for the public correction of incorrect or misleading information an institution or program releases about accreditation or pre-accreditation status, contents of reports of on-site reviews, and accreditation or pre-accreditation actions with respect to the institution or program [34 CFR 602.23(d) and 602.23(e)]. If the institution or program chooses to disclose any additional information, beyond the accreditation or pre-accreditation status that is within the scope of the USDE rule, such disclosure also must be accurate. Any public disclosure of information within the scope of the rule must include the agency's street address, email address and phone number: Commission on Accreditation in Physical Therapy Education, 1111 North Fairfax Street, Alexandria, Virginia 22314; accreditation@apta.org; (703) 684-2782 or (703) 706-3245. If the Accreditation staff finds that an institution or program has released incorrect or misleading information within the scope of the USDE rule, then, acting on behalf of CAPTE the Accreditation staff will make public correction, and reserves the right to disclose this Summary of Action in its entirety for that purpose.

PUBLIC NOTICE OF DECISIONS BY CAPTE

Following all decisions, including decisions to place a program on warning, probation or show cause, or to deny candidacy, withdraw candidacy, withhold accreditation, or withdraw accreditation, the Accreditation staff will, within 24 hours of the official notification of the programs and institutions of the decisions, provide notice to the public by placing notice of the decisions on its web site.

PUBLIC NOTICE OF REASONS FOR DECISIONS

Pursuant to expectations of the Council for Higher Education Accreditation, CAPTE provides public notice of the reasons for its decisions to grant candidacy, or grant or reaffirm accreditation. These notices are in addition to the notices of reasons for probation and for final adverse actions as required by the US Department of Education. The front page of this Summary of Action will be used for this purpose.

RESPONSIBILITY TO REPORT CHANGE(S)

The institution and program are responsible for notifying CAPTE of all reportable changes in the program prior to implementation. Unexpected changes are to be reported immediately after they occur. Reportable changes, some of which may require pre-approval, are described in Part 9 of CAPTE's *Rules of Practice and Procedure* (<http://www.capteonline.org/AccreditationHandbook/>). **It is the program's responsibility to be familiar with these expectations and to provide notification of program changes as required.**



**Commission on Accreditation in Physical Therapy Education
American Physical Therapy Association**

SUMMARY OF ACTION

Physical Therapist Assistant Program
Central Georgia Technical College
80 Cohen Walker Dr.
Warner Robins, GA 31088

On October 31, 2018, the Commission on Accreditation in Physical Therapy Education made the following decision regarding the physical therapist assistant education program at Central Georgia Technical College.

Action Taken: Grant **CANDIDATE FOR ACCREDITATION**

Effective Date: October 31, 2018

Information Used to Make Decisions: Application for Candidacy received 6/6/2018
Candidacy Visit Report with Institution Response received 9/7/2018
Comments from the Program Director
Comments from the Candidacy Reviewer

Reason for Decision: The Commission's decision to grant Candidate for Accreditation status is based on the program's demonstration of satisfactory progress, to date, toward achieving compliance with the standards and required elements. The Commission's decision was also based on the belief that the program will bring the areas of deficiency noted in the Summary of Action into compliance.

At this time, the program was judged as not demonstrating satisfactory progress toward compliance with the following elements: 5E, 6D, 6E, 6F, 6G, 6H, 6J3, 7B, 7C, 7D, 7D1, 7D2, 7D3, 7D4, 7D5, 7D6, 7D7, 7D8, 7D9, 7D10, 7D11, 7D12, 7D13, 7D14, 7D15, 7D16, 7D17, 7D18, 7D19, 7D20, 7D21, 7D22, 7D23, 7D23a, 7D23b, 7D23c, 7D23d, 7D23e, 7D23f, 7D23g, 7D23h, 7D23i, 7D24, 7D24a, 7D24b, 7D24c, 7D24d, 7D24e, 7D24f, 7D24g, 7D24h, 7D24i, 7D24j, 7D24k, 7D24l, 7D24m, 7D24n, 7D25, 7D26, 7D27, 7D28, 7D29, 7D30, and 7D31.

Further, compliance with **all** of the standards and required elements must be appropriately documented in the Self-study Report.

Candidate for Accreditation status has been granted based on the program represented in the Application for Candidacy. Specifically, the decision was made in light of the following information:

One cohort of students per year (per §7.3(b) of CAPTE's *Rules of Practice and Procedure*)

Maximum Number of Students for each Cohort until eligible to seek approval of a substantive change: 14

Intended Matriculation Date: 11/1/2019

Therefore, it is expected that the program will be implemented as guided through this Summary of Action and that no substantive changes will be made. This includes no changes in original cohort size and that only one cohort will be admitted per year until the program is eligible to seek approval of substantive changes.

Next Activity: Progress Report due December 15, 2018

Accreditation Decision: Fall 2020 (based on expected graduation December 2020)

NOTICES

SCOPE OF COMMISSION REVIEW

Independent of any long term plans described, or alluded to, by the program in its Application for Candidacy, the scope of the Commission's review at the time of this decision to grant candidacy was based on actual and verified resources and related considerations, and not on planned or projected program resource levels to address future program changes (e.g., expansion and other program offerings, the number of cohorts admitted annually, etc.). As agreed to when the Application for Candidacy was submitted, the program is limited to enrolling one cohort annually and to maintaining class size at the approved number for the original cohort. Candidate programs are not eligible for substantive changes requiring pre-approval as described in Part 9 of CAPTE Rules of Practice and Procedure.

RELATIONSHIP BETWEEN CANDIDACY AND ACCREDITATION

Achieving Candidate for Accreditation status does not assure the program will become accredited. The Commission's decision to grant accreditation will be based on the program's ability to demonstrate compliance with the standards and required elements. The lack of comment about a specific required element in this Summary of Action does not imply that the program is in compliance with that required element; it only means that satisfactory progress toward compliance has been achieved. Therefore, the step the program must make from demonstrating progress toward compliance with the specific elements addressed in the expectations for candidacy and demonstrating compliance with all of the elements for accreditation is a significant one with programs needing to demonstrate compliance at the time of consideration for accreditation.

REQUIRED STATEMENT DESCRIBING THE PROGRAM'S STATUS

The institution/program is expected to indicate on its website, in its publications, or in correspondence related to recruitment or admissions that Candidacy status has been granted, using the statement provided in §7.22 of CAPTE's *Rules*.

Effective (insert date), (insert Name of Program/Institution) has been granted Candidate for Accreditation status by the Commission on Accreditation in Physical Therapy Education (1111 North Fairfax Street, Alexandria, VA, 22314; phone: 703-706-3245; email: accreditation@apta.org). If needing to contact the program/institution directly, please call [INSERT Direct Program Phone Number] or email [INSERT Direct Program Email Address].

Candidate for Accreditation is a pre-accreditation status of affiliation with the Commission on Accreditation in Physical Therapy Education that indicates that the program is progressing toward accreditation and may matriculate students in technical/professional courses. Candidate for Accreditation is not an accreditation status nor does it assure eventual accreditation.

IMPLICATIONS OF SUMMER GRADUATION

If the program plans for the charter class to graduate in July, August or September, the program is required to include information regarding the implications of a summer graduation relative to the timing of graduation and the ability to sit for the licensure exam. The statement provided in §7.8(d)(2)(vi) of CAPTE's *Rules* is to be used for this purpose.

IMPLICATIONS OF [JULY/AUGUST/SEPTEMBER] GRADUATION

The developing [physical therapy/physical therapist assistant] program at [Institution] is planning for a charter class graduation in [July/August/September], [year]. Initial accreditation decisions are acted upon at the next regularly scheduled Fall Meeting of the Commission following the on-site visit, which must occur during the penultimate term when the charter class is enrolled. CAPTE will not make exceptions to its Rules to accommodate graduation dates that precede regularly scheduled CAPTE meeting dates, e.g., graduation in the summer. A summer graduation does not allow the initial accreditation decision to occur prior to the graduation date. The Federation of State Boards of Physical Therapy (FSBPT) sets the dates for licensing exams. The first sitting for which students with [an/a] [July/August/September] graduation date would be in January. Therefore, the timing of the planned graduation date increases the likelihood of a significant financial disadvantage for students due to an approximate six-month delay in possible employment as a [physical therapist or physical therapist assistant].

ACCURATE PUBLIC DISCLOSURE OF THIS DECISION BY THE INSTITUTION

The institution and program must make accurate public disclosure of the accreditation or pre-accreditation status awarded to the program. Further, the United States Department of Education (USDE) requires all recognized accrediting agencies to provide for the public correction of incorrect or misleading information an institution or program releases about accreditation or pre-accreditation status, contents of reports of on-site reviews, and accreditation or pre-accreditation actions with respect to the institution or program [34 CFR 602.23(d) and 602.23(e)]. If the institution or program chooses to disclose any additional information, beyond the accreditation or pre-accreditation status that is within the scope of the USDE rule, such disclosure also must be accurate. Any public disclosure of information within the scope of the rule must include the agency's street address, email address and phone number: Commission on Accreditation in Physical Therapy Education, 1111 North Fairfax Street, Alexandria, Virginia 22314; accreditation@apta.org; (703) 684-2782 or (703) 706-3245. If the Accreditation staff finds that an institution or program has released incorrect or misleading information within the scope of the USDE

rule, then, acting on behalf of CAPTE the Accreditation staff will make public correction, and reserves the right to disclose this Summary of Action in its entirety for that purpose.

PUBLIC NOTICE OF DECISIONS BY CAPTE

Following all decisions, including decisions to place a program on warning, probation or show cause, or to deny candidacy, withdraw candidacy, withhold accreditation, or withdraw accreditation, the Accreditation staff will, within 24 hours of the official notification of the programs and institutions of the decisions, provide notice to the public by placing notice of the decisions on its web site.

PUBLIC NOTICE OF REASONS FOR DECISIONS

Pursuant to expectations of the Council for Higher Education Accreditation, CAPTE provides public notice of the reasons for its decisions to grant candidacy, or grant or reaffirm accreditation. These notices are in addition to the notices of reasons for probation and for final adverse actions as required by the US Department of Education. The front page of this Summary of Action will be used for this purpose.

RESPONSIBILITY TO REPORT CHANGE(S)

The institution and program are responsible for notifying CAPTE of all reportable changes in the program prior to implementation. Unexpected changes are to be reported immediately after they occur. Reportable changes, some of which may require pre-approval, are described in Part 9 of CAPTE's *Rules of Practice and Procedure* (<http://www.capteonline.org/AccreditationHandbook/>). **It is the program's responsibility to be familiar with these expectations and to provide notification of program changes as required.**



Commission on Accreditation in Physical Therapy Education
American Physical Therapy Association
SUMMARY OF ACTION

Physical Therapist Assistant
Herzing University - Minneapolis Campus
435 Ford Rd.
St. Louis Park, MN 55426

On May 2, 2018, the Commission on Accreditation in Physical Therapy Education made the decision to deny candidacy regarding the physical therapist assistant education program at Herzing University - Minneapolis Campus. On May 25, 2018, the institution requested that the decision be reconsidered and the request was granted.

A Reconsideration Hearing was held at APTA Headquarters on Thursday, October 25, 2018. The following decision was made subsequent to the hearing:

Action Taken: **Reverse the Previous Decision;**
GRANT CANDIDATE FOR ACCREDITATION

Effective Date: October 31, 2018

Information Used to Make Decisions: Reconsideration Hearing conducted 10/25/2018
Interviews with Institution and Program Representatives
Reconsideration Support Statement received 10/1/2018
Candidacy Visit Report with Institution Response received 3/23/2018
Application for Candidacy received 12/1/2017

Reason for Decision: The Commission's decision to grant Candidate for Accreditation status is based on the program's demonstration of satisfactory progress, to date, toward achieving compliance with the Standards and Required Elements. The Commission's decision was also based on the belief that the program will bring the areas of deficiency noted in the Summary of Action into compliance

Further, compliance with **all** of the standards and required elements must be appropriately documented in the Self-study Report.

Candidate for Accreditation status has been granted based on the program represented in the Application for Candidacy and additional evidence in support of Reconsideration. Specifically, the decision was made in light of the following information:

One cohort of students per year (per §7.3(b) of CAPTE's *Rules of Practice and Procedure*)

Maximum Number of Students for each Cohort until eligible to seek approval of a substantive change: 20

Intended Matriculation Date: to be determined

Therefore, it is expected that the program will be implemented as guided through this Summary of Action and that no substantive changes will be made.

This includes no changes in original cohort size and that only one cohort will be admitted per year until the program is eligible to seek approval of substantive changes.

Next Activity: Self-study Report and On-site Review

Accreditation Decision: To be determined (based on expected graduation date)

NOTICES

SCOPE OF COMMISSION REVIEW

Independent of any long term plans described, or alluded to, by the program in its Application for Candidacy, the scope of the Commission's review at the time of this decision to grant candidacy was based on actual and verified resources and related considerations, and not on planned or projected program resource levels to address future program changes (e.g., expansion and other program offerings, the number of cohorts admitted annually, etc.). As agreed to when the Application for Candidacy was submitted, the program is limited to enrolling one cohort annually and to maintaining class size at the approved number for the original cohort. Candidate programs are not eligible for substantive changes requiring pre-approval as described in Part 9 of CAPTE Rules of Practice and Procedure.

RELATIONSHIP BETWEEN CANDIDACY AND ACCREDITATION

Achieving Candidate for Accreditation status does not assure the program will become accredited. The Commission's decision to grant accreditation will be based on the program's ability to demonstrate compliance with the standards and required elements. The lack of comment about a specific required element in this Summary of Action does not imply that the program is in compliance with that required element; it only means that satisfactory progress toward compliance has been achieved. Therefore, the step the program must make from demonstrating progress toward compliance with the specific elements addressed in the expectations for candidacy and demonstrating compliance with all of the elements for accreditation is a significant one with programs needing to demonstrate compliance at the time of consideration for accreditation.

REQUIRED STATEMENT DESCRIBING THE PROGRAM'S STATUS

The institution/program is expected to indicate on its website, in its publications, or in correspondence related to recruitment or admissions that Candidacy status has been granted, using the statement provided in §7.22 of CAPTE's *Rules*.

Effective (insert date), (insert Name of Program/Institution) has been granted Candidate for Accreditation status by the Commission on Accreditation in Physical Therapy Education (1111 North Fairfax Street, Alexandria, VA, 22314; phone: 703-706-3245; email: accreditation@apta.org). If needing to contact the program/institution directly, please call [INSERT Direct Program Phone Number] or email [INSERT Direct Program Email Address].

Candidate for Accreditation is a pre-accreditation status of affiliation with the Commission on Accreditation in Physical Therapy Education that indicates the program is progressing toward accreditation and may matriculate students in technical/professional courses. Candidate for Accreditation is not an accreditation status nor does it assure eventual accreditation.

IMPLICATIONS OF SUMMER GRADUATION

If the program plans for the charter class to graduate in July, August or September, the program is required to include information regarding the implications of a summer graduation relative to the timing of graduation and the ability to sit for the licensure exam. The statement provided in §7.8(d)(2)(vi) of CAPTE's *Rules* is to be used for this purpose.

IMPLICATIONS OF [JULY/AUGUST/SEPTEMBER] GRADUATION

The developing [physical therapy/physical therapist assistant] program at [Institution] is planning for a charter class graduation in [July/August/September], [year]. Initial accreditation decisions are acted upon at the next regularly scheduled Fall Meeting of the Commission following the on-site visit, which must occur during the penultimate term when the charter class is enrolled. CAPTE will not make exceptions to its Rules to accommodate graduation dates that precede regularly scheduled CAPTE meeting dates, e.g., graduation in the summer. A summer graduation does not allow the initial accreditation decision to occur prior to the graduation date. The Federation of State Boards of Physical Therapy (FSBPT) sets the dates for licensing exams. The first sitting for which students with [an/a] [July/August/September] graduation date would be in January. Therefore, the timing of the planned graduation date increases the likelihood of a significant financial disadvantage for students due to an approximate six-month delay in possible employment as a [physical therapist or physical therapist assistant].

PUBLIC NOTICE OF REASONS FOR DECISIONS

Pursuant to expectations of the Council for Higher Education Accreditation, CAPTE provides public notice of the reasons for its decisions to grant candidacy, or grant or reaffirm accreditation. These notices are in addition to the notices of reasons for probation and for final adverse actions as required by the US Department of Education. The front page of this Summary of Action will be used for this purpose.

ACCURATE PUBLIC DISCLOSURE OF THIS DECISION BY THE INSTITUTION

The institution and program must make accurate public disclosure of the accreditation or pre-accreditation status awarded to the program. Further, the United States Department of Education (USDE) requires all recognized accrediting agencies to provide for the public correction of incorrect or misleading information an institution or program releases about accreditation or pre-accreditation status, contents of reports of on-site reviews, and accreditation or pre-accreditation actions with respect to the institution or program [34 CFR 602.23(d) and 602.23(e)]. If the institution or program chooses to disclose any additional information, beyond the accreditation or pre-accreditation status that is within the scope of the USDE rule, such disclosure also must be accurate. Any public disclosure of information within the scope of the rule must include the agency's street address, email address and phone number: Commission on Accreditation in Physical Therapy Education, 1111 North Fairfax Street, Alexandria, Virginia 22314; accreditation@apta.org; (703) 684-2782 or (703) 706-3245. If the Accreditation staff finds that an institution or program has released incorrect or misleading information within the scope of the USDE rule, then, acting on behalf of CAPTE the Accreditation staff will make public correction, and reserves the right to disclose this Summary of Action in its entirety for that purpose.

PUBLIC NOTICE OF DECISIONS BY CAPTE

Following all decisions, including decisions to place a program on warning, probation or show cause, or to deny candidacy, withdraw candidacy, withhold accreditation, or withdraw accreditation, the Accreditation staff will, within 24 hours of the official notification of the programs and institutions of the decisions, provide notice to the public by placing notice of the decisions on its web site.

RESPONSIBILITY TO REPORT CHANGE(S)

The institution and program are responsible for notifying CAPTE of all reportable changes in the program prior to implementation. Unexpected changes are to be reported immediately after they occur. Reportable changes, some of which may require pre-approval, are described in Part 9 of CAPTE's *Rules of Practice and Procedure* (<http://www.capteonline.org/AccreditationHandbook/>). **It is the program's responsibility to be familiar with these expectations and to provide notification of program changes as required.**



**Commission on Accreditation in Physical Therapy Education
American Physical Therapy Association**

SUMMARY OF ACTION

Physical Therapist Assistant Program
Institute for Business and Technology
2400 Walsh Avenue
Santa Clara, CA 95051

On May 2, 2018, the Commission on Accreditation in Physical Therapy Education made the decision to deny candidacy regarding the physical therapist assistant education program at Institute for Business and Technology. On May 25, 2018, the institution requested that the decision be reconsidered and the request was granted.

A Reconsideration Hearing was held at APTA Headquarters on Friday, October 26, 2018. The following decision was made subsequent to the hearing:

Action Taken: UPHOLD ACTION TO DENY
CANDIDATE FOR ACCREDITATION

**Information Used to
Make Decisions:** Reconsideration Hearing conducted 10/26/2018
Interviews with Institution and Program Representatives
Reconsideration Support Statement received 11/2/2018
Candidacy Visit Report with Institution Response received 3/16/2018
Application for Candidacy received 12/1/2017

Reason for Decision: The Commission's decision to uphold its previous action to Deny
Candidate for Accreditation status is based on continued failure of the
program to demonstrate satisfactory progress toward accreditation.

At this time, the program was judged as not demonstrating satisfactory progress toward compliance with the following elements: 4A, 4D, 4K, 4E, 4H, 4J, 6D, 6E, 6F, 6G, 6H, 6J3, 7D, 7D1, 7D2, 7D3, 7D4, 7D5, 7D6, 7D7, 7D8, 7D9, 7D10, 7D11, 7D12, 7D13, 7D14, 7D15, 7D16, 7D17, 7D18, 7D19, 7D20, 7D21, 7D22, 7D23, 7D23a, 7D23b, 7D23c, 7D23d, 7D23e, 7D23f, 7D23g, 7D23h, 7D23i, 7D24, 7D24a, 7D24b, 7D24c, 7D24d, 7D24e, 7D24f, 7D24g, 7D24h, 7D24i, 7D24j, 7D24k, 7D24l, 7D24m, 7D24n, 7D25, 7D26, 7D27, 7D28, 7D29, 7D30, 7D31, and 8A.

In sum, the program is judged as not being ready to implement a physical therapy education program at this time.

Uphold Action to Deny Candidate for Accreditation is an adverse decision and is eligible for appeal to the APTA Board of Directors.

NOTICES

NOTIFICATION OF CURRENT AND PROSPECTIVE STUDENTS AND THE PUBLIC

It is the obligation of the institution to notify the students enrolled in the physical therapist [assistant] education program, and those seeking admission, that the Commission has upheld its previous action to DENY CANDIDACY. A sample memorandum to students accompanies this Summary of Action. A copy of the actual memorandum sent by the program and a list of the individuals to whom it was sent must be provided to the Accreditation staff within thirty (30) days of receipt of this Summary of Action.

Further, it is the institution's responsibility to revise all educational and promotional materials, including the institution/program website, to reflect CAPTE's action to deny candidacy and to provide information regarding the institution's future plans for development of the program. The institution does have the right to seek reconsideration of adverse actions taken by CAPTE. If reconsideration is requested, the adverse decision will be set aside until a final decision is rendered on the reconsideration or appeal. Should the institution decide not to pursue further development of the program, all references to candidacy and/or accreditation by CAPTE must be removed from such materials.

APPEAL/REAPPLICATION

The institution has the option of appealing the Commission's decision to uphold its previous action to DENY CANDIDACY. The Rules of Procedure for Appeal of Adverse Candidate for Accreditation Status Decisions can be found in the Accreditation Handbook on the CAPTE web page: <http://www.capteonline.org>. (See Part 14.) A copy of the relevant Rules is enclosed for your convenience.

Written notice of the institution's request for appeal must be received by the Sr. Director of Accreditation within fourteen (14) calendar days after receipt of this decision.

Alternatively, the institution and program may choose to reapply for candidacy at any time that the institution judges that corrections have been made in the deficiencies that led to the denial/withdrawal of candidate for accreditation status. Reapplication requires payment of the pre-accreditation fees current at the time of reapplication, submission of a new Application for Candidacy that meets the established deadlines, and a new candidacy visit.

ACCURATE PUBLIC DISCLOSURE OF THIS DECISION BY THE INSTITUTION

The institution and program must make accurate public disclosure of the accreditation or pre-accreditation status awarded to the program. Further, the United States Department of Education (USDE) requires all recognized accrediting agencies to provide for the public correction of incorrect or misleading information an institution or program releases about accreditation or pre-accreditation status, contents of reports of on-site reviews, and accreditation or pre-accreditation actions with respect to the institution or program [34 CFR 602.23(d) and 602.23(e)]. If the institution or program chooses to disclose any additional information, beyond the accreditation or pre-accreditation status that is within the scope of the USDE rule, such disclosure also must be accurate. Any public disclosure of information within the scope of the rule must include the agency's street address, email address and phone number: Commission on Accreditation in Physical Therapy Education, 1111 North Fairfax Street, Alexandria, Virginia 22314; accreditation@apta.org; (703) 684-2782 or (703) 706-3245. If the Accreditation staff finds that an institution or program has released incorrect or misleading information within the scope of the USDE rule, then, acting on behalf of CAPTE the Accreditation staff will make public correction, and reserves the right to disclose this Summary of Action in its entirety for that purpose.

PUBLIC NOTICE OF DECISIONS BY CAPTE

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RESPONSIBILITY TO REPORT CHANGE(S)

The institution and program are responsible for notifying CAPTE of all reportable changes in the program prior to implementation. Unexpected changes are to be reported immediately after they occur. Reportable changes, some of which may require pre-approval, are described in Part 9 of CAPTE's *Rules of Practice and Procedure* (<http://www.capteonline.org/AccreditationHandbook/>). **It is the program's responsibility to be familiar with these expectations and to provide notification of program changes as required.**

FINAL DECISION



Commission on Accreditation in Physical Therapy Education
American Physical Therapy Association
SUMMARY OF ACTION

Physical Therapist Assistant Program
McHenry County College
8900 U.S. Highway 14
Crystal Lake, IL 60012

On October 31, 2018, the Commission on Accreditation in Physical Therapy Education made the following decision regarding the physical therapist assistant education program at McHenry County College.

Action Taken:	Grant CANDIDATE FOR ACCREDITATION
Effective Date:	October 31, 2018
Information Used to Make Decisions:	Application for Candidacy received 6/1/2018 Candidacy Visit Report with Institution Response received 9/10/2018 Comments from the Program Director Comments from the Candidacy Reviewer
Reason for Decision:	<p>The Commission's decision to grant Candidate for Accreditation status is based on the program's demonstration of satisfactory progress, to date, toward achieving compliance with the standards and required elements. The Commission's decision was also based on the belief that the program will bring the areas of deficiency noted in the Summary of Action into compliance.</p> <p>At this time, the program was judged as not demonstrating satisfactory progress toward compliance with the following elements: 2C, 6D, and 6J3.</p> <p>Further, compliance with all of the standards and required elements must be appropriately documented in the Self-study Report.</p> <p>Candidate for Accreditation status has been granted based on the program represented in the Application for Candidacy. Specifically, the decision was made in light of the following information:</p> <p>One cohort of students per year (per §7.3(b) of CAPTE's <i>Rules of Practice and Procedure</i>)</p> <p>Maximum Number of Students for each Cohort until eligible to seek approval of a substantive change: 16 Intended Matriculation Date: 1/1/2019</p> <p>Therefore, it is expected that the program will be implemented as guided through this Summary of Action and that no substantive changes will be made. This includes no changes in original cohort size and that only one cohort will be admitted per year until the program is eligible to seek approval of substantive changes.</p>

Next Activity: Progress Report due March 1, 2019

Accreditation Decision: Fall 2020 (based on expected graduation December 2020)

NOTICES

SCOPE OF COMMISSION REVIEW

Independent of any long term plans described, or alluded to, by the program in its Application for Candidacy, the scope of the Commission's review at the time of this decision to grant candidacy was based on actual and verified resources and related considerations, and not on planned or projected program resource levels to address future program changes (e.g., expansion and other program offerings, the number of cohorts admitted annually, etc.). As agreed to when the Application for Candidacy was submitted, the program is limited to enrolling one cohort annually and to maintaining class size at the approved number for the original cohort. Candidate programs are not eligible for substantive changes requiring pre-approval as described in Part 9 of CAPTE Rules of Practice and Procedure.

RELATIONSHIP BETWEEN CANDIDACY AND ACCREDITATION

Achieving Candidate for Accreditation status does not assure the program will become accredited. The Commission's decision to grant accreditation will be based on the program's ability to demonstrate compliance with the standards and required elements. The lack of comment about a specific required element in this Summary of Action does not imply that the program is in compliance with that required element; it only means that satisfactory progress toward compliance has been achieved. Therefore, the step the program must make from demonstrating progress toward compliance with the specific elements addressed in the expectations for candidacy and demonstrating compliance with all of the elements for accreditation is a significant one with programs needing to demonstrate compliance at the time of consideration for accreditation.

REQUIRED STATEMENT DESCRIBING THE PROGRAM'S STATUS

The institution/program is expected to indicate on its website, in its publications, or in correspondence related to recruitment or admissions that Candidacy status has been granted, using the statement provided in §7.22 of CAPTE's *Rules*.

Effective (insert date), (insert Name of Program/Institution) has been granted Candidate for Accreditation status by the Commission on Accreditation in Physical Therapy Education (1111 North Fairfax Street, Alexandria, VA, 22314; phone: 703-706-3245; email: accreditation@apta.org). If needing to contact the program/institution directly, please call [INSERT Direct Program Phone Number] or email [INSERT Direct Program Email Address].

Candidate for Accreditation is a pre-accreditation status of affiliation with the Commission on Accreditation in Physical Therapy Education that indicates that the program is progressing toward accreditation and may matriculate students in technical/professional courses. Candidate for Accreditation is not an accreditation status nor does it assure eventual accreditation.

IMPLICATIONS OF SUMMER GRADUATION

If the program plans for the charter class to graduate in July, August or September, the program is required to include information regarding the implications of a summer graduation relative to the timing of graduation and the ability to sit for the licensure exam. The statement provided in §7.8(d)(2)(vi) of CAPTE's *Rules* is to be used for this purpose.

IMPLICATIONS OF [JULY/AUGUST/SEPTEMBER] GRADUATION

The developing [physical therapy/physical therapist assistant] program at [Institution] is planning for a charter class graduation in [July/August/September], [year]. Initial accreditation decisions are acted upon at the next regularly scheduled Fall Meeting of the Commission following the on-site visit, which must occur during the penultimate term when the charter class is enrolled. CAPTE will not make exceptions to its Rules to accommodate graduation dates that precede regularly scheduled CAPTE meeting dates, e.g., graduation in the summer. A summer graduation does not allow the initial accreditation decision to occur prior to the graduation date. The Federation of State Boards of Physical Therapy (FSBPT) sets the dates for licensing exams. The first sitting for which students with [an/a] [July/August/September] graduation date would be in January. Therefore, the timing of the planned graduation date increases the likelihood of a significant financial disadvantage for students due to an approximate six-month delay in possible employment as a [physical therapist or physical therapist assistant].

ACCURATE PUBLIC DISCLOSURE OF THIS DECISION BY THE INSTITUTION

The institution and program must make accurate public disclosure of the accreditation or pre-accreditation status awarded to the program. Further, the United States Department of Education (USDE) requires all recognized accrediting agencies to provide for the public correction of incorrect or misleading information an institution or program releases about accreditation or pre-accreditation status, contents of reports of on-site reviews, and accreditation or pre-accreditation actions with respect to the institution or program [34 CFR 602.23(d) and 602.23(e)]. If the institution or program chooses to disclose any additional information, beyond the accreditation or pre-accreditation status that is within the scope of the USDE rule, such disclosure also must be accurate. Any public disclosure of information within the scope of the rule must include the agency's street address, email address and phone number: Commission on Accreditation in Physical Therapy Education, 1111 North Fairfax Street, Alexandria, Virginia 22314; accreditation@apta.org; (703) 684-2782 or (703) 706-3245. If the Accreditation staff finds that an institution or program has released incorrect or misleading information within the scope of the USDE rule, then, acting on behalf of CAPTE the Accreditation staff will make public correction, and reserves the right to disclose this Summary of Action in its entirety for that purpose.

PUBLIC NOTICE OF DECISIONS BY CAPTE

Following all decisions, including decisions to place a program on warning, probation or show cause, or to deny candidacy, withdraw candidacy, withhold accreditation, or withdraw accreditation, the Accreditation staff will, within 24 hours of the official notification of the programs and institutions of the decisions, provide notice to the public by placing notice of the decisions on its web site.

PUBLIC NOTICE OF REASONS FOR DECISIONS

Pursuant to expectations of the Council for Higher Education Accreditation, CAPTE provides public notice of the reasons for its decisions to grant candidacy, or grant or reaffirm accreditation. These notices are in addition to the notices of reasons for probation and for final adverse actions as required by the US Department of Education. The front page of this Summary of Action will be used for this purpose.

RESPONSIBILITY TO REPORT CHANGE(S)

The institution and program are responsible for notifying CAPTE of all reportable changes in the program prior to implementation. Unexpected changes are to be reported immediately after they occur. Reportable changes, some of which may require pre-approval, are described in Part 9 of CAPTE's *Rules of Practice and Procedure* (<http://www.capteonline.org/AccreditationHandbook/>). **It is the program's responsibility to be familiar with these expectations and to provide notification of program changes as required.**



Commission on Accreditation in Physical Therapy Education
American Physical Therapy Association
SUMMARY OF ACTION

Doctor in Physical Therapy Program
Messiah College
One College Avenue, Suite 4504
Mechanicsburg, PA 17055

On May 2, 2018, the Commission on Accreditation in Physical Therapy Education made the decision to deny candidacy regarding the physical therapist education program at Messiah College. On May 23, 2018, the institution requested that the decision be reconsidered and the request was granted.

A Reconsideration Hearing was held at APTA Headquarters on Friday, October 26, 2018. The following decision was made subsequent to the hearing:

Action Taken: **Reverse the Previous Decision;**
GRANT CANDIDATE FOR ACCREDITATION

Effective Date: October 31, 2018

Information Used to Make Decisions: Reconsideration Hearing conducted 10/26/2018
Interviews with Institution and Program Representatives
Reconsideration Support Statement received 9/21/2018
Candidacy Visit Report with Institution Response received 2/21/2018
Application for Candidacy received 12/1/2017

Reason for Decision: The Commission's decision to grant Candidate for Accreditation status is based on the program's demonstration of satisfactory progress, to date, toward achieving compliance with the Standards and Required Elements. The Commission's decision was also based on the belief that the program will bring the areas of deficiency noted in the Summary of Action into compliance.

Further, compliance with **all** of the standards and required elements must be appropriately documented in the Self-study Report.

Candidate for Accreditation status has been granted based on the program represented in the Application for Candidacy and additional evidence in support of Reconsideration. Specifically, the decision was made in light of the following information:

One cohort of students per year (per §7.3(b) of CAPTE's *Rules of Practice and Procedure*)

Maximum Number of Students for each Cohort until eligible to seek approval of a substantive change: 36

Curricular Model: 4 + 3

Intended Matriculation Date: to be determined

Therefore, it is expected that the program will be implemented as guided through this Summary of Action and that no substantive changes will be made.

This includes no changes in original cohort size and that only one cohort will be admitted per year until the program is eligible to seek approval of substantive changes.

Next Activity: Self-study Report and On-site Review

Accreditation Decision: To be determined (based on expected graduation date)

NOTICES

SCOPE OF COMMISSION REVIEW

Independent of any long term plans described, or alluded to, by the program in its Application for Candidacy, the scope of the Commission's review at the time of this decision to grant candidacy was based on actual and verified resources and related considerations, and not on planned or projected program resource levels to address future program changes (e.g., expansion and other program offerings, the number of cohorts admitted annually, etc.). As agreed to when the Application for Candidacy was submitted, the program is limited to enrolling one cohort annually and to maintaining class size at the approved number for the original cohort. Candidate programs are not eligible for substantive changes requiring pre-approval as described in Part 9 of CAPTE Rules of Practice and Procedure.

RELATIONSHIP BETWEEN CANDIDACY AND ACCREDITATION

Achieving Candidate for Accreditation status does not assure the program will become accredited. The Commission's decision to grant accreditation will be based on the program's ability to demonstrate compliance with the standards and required elements. The lack of comment about a specific required element in this Summary of Action does not imply that the program is in compliance with that required element; it only means that satisfactory progress toward compliance has been achieved. Therefore, the step the program must make from demonstrating progress toward compliance with the specific elements addressed in the expectations for candidacy and demonstrating compliance with all of the elements for accreditation is a significant one with programs needing to demonstrate compliance at the time of consideration for accreditation.

REQUIRED STATEMENT DESCRIBING THE PROGRAM'S STATUS

The institution/program is expected to indicate on its website, in its publications, or in correspondence related to recruitment or admissions that Candidacy status has been granted, using the statement provided in §7.22 of CAPTE's *Rules*.

Effective (insert date), (insert Name of Program/Institution) has been granted Candidate for Accreditation status by the Commission on Accreditation in Physical Therapy Education (1111 North Fairfax Street, Alexandria, VA, 22314; phone: 703-706-3245; email: accreditation@apta.org). If needing to contact the program/institution directly, please call [INSERT Direct Program Phone Number] or email [INSERT Direct Program Email Address].

Candidate for Accreditation is a pre-accreditation status of affiliation with the Commission on Accreditation in Physical Therapy Education that indicates the program is progressing toward accreditation and may matriculate students in technical/professional courses. Candidate for Accreditation is not an accreditation status nor does it assure eventual accreditation.

IMPLICATIONS OF SUMMER GRADUATION

If the program plans for the charter class to graduate in July, August or September, the program is required to include information regarding the implications of a summer graduation relative to the timing of graduation and the ability to sit for the licensure exam. The statement provided in §7.8(d)(2)(vi) of CAPTE's *Rules* is to be used for this purpose.

IMPLICATIONS OF [JULY/AUGUST/SEPTEMBER] GRADUATION

The developing [physical therapy/physical therapist assistant] program at [Institution] is planning for a charter class graduation in [July/August/September], [year]. Initial accreditation decisions are acted upon at the next regularly scheduled Fall Meeting of the Commission following the on-site visit, which must occur during the penultimate term when the charter class is enrolled. CAPTE will not make exceptions to its Rules to accommodate graduation dates that precede regularly scheduled CAPTE meeting dates, e.g., graduation in the summer. A summer graduation does not allow the initial accreditation decision to occur prior to the graduation date. The Federation of State Boards of Physical Therapy (FSBPT) sets the dates for licensing exams. The first sitting for which students with [an/a] [July/August/September] graduation date would be in January. Therefore, the timing of the planned graduation date increases the likelihood of a significant financial disadvantage for students due to an approximate six-month delay in possible employment as a [physical therapist or physical therapist assistant].

PUBLIC NOTICE OF REASONS FOR DECISIONS

Pursuant to expectations of the Council for Higher Education Accreditation, CAPTE provides public notice of the reasons for its decisions to grant candidacy, or grant or reaffirm accreditation. These notices are in addition to the notices of reasons for probation and for final adverse actions as required by the US Department of Education. The front page of this Summary of Action will be used for this purpose.

ACCURATE PUBLIC DISCLOSURE OF THIS DECISION BY THE INSTITUTION

The institution and program must make accurate public disclosure of the accreditation or pre-accreditation status awarded to the program. Further, the United States Department of Education (USDE) requires all recognized accrediting agencies to provide for the public correction of incorrect or misleading information an institution or program releases about accreditation or pre-accreditation status, contents of reports of on-site reviews, and accreditation or pre-accreditation actions with respect to the institution or program [34 CFR 602.23(d) and 602.23(e)]. If the institution or program chooses to disclose any additional information, beyond the accreditation or pre-accreditation status that is within the scope of the USDE rule, such disclosure also must be accurate. Any public disclosure of information within the scope of the rule must include the agency's street address, email address and phone number: Commission on Accreditation in Physical Therapy Education, 1111 North Fairfax Street, Alexandria, Virginia 22314; accreditation@apta.org; (703) 684-2782 or (703) 706-3245. If the Accreditation staff finds that an institution or program has released incorrect or misleading information within the scope of the USDE rule, then, acting on behalf of CAPTE the Accreditation staff will make public correction, and reserves the right to disclose this Summary of Action in its entirety for that purpose.

PUBLIC NOTICE OF DECISIONS BY CAPTE

Following all decisions, including decisions to place a program on warning, probation or show cause, or to deny candidacy, withdraw candidacy, withhold accreditation, or withdraw accreditation, the Accreditation staff will, within 24 hours of the official notification of the programs and institutions of the decisions, provide notice to the public by placing notice of the decisions on its web site.

RESPONSIBILITY TO REPORT CHANGE(S)

The institution and program are responsible for notifying CAPTE of all reportable changes in the program prior to implementation. Unexpected changes are to be reported immediately after they occur. Reportable changes, some of which may require pre-approval, are described in Part 9 of CAPTE's *Rules of Practice and Procedure* (<http://www.capteonline.org/AccreditationHandbook/>). **It is the program's responsibility to be familiar with these expectations and to provide notification of program changes as required.**



**Commission on Accreditation in Physical Therapy Education
American Physical Therapy Association**

SUMMARY OF ACTION

Physical Therapist Assistant Program
Rowan College at Gloucester County
1400 Tanyard Road
Sewell, NJ 08080-4222

On October 31, 2018, the Commission on Accreditation in Physical Therapy Education made the following decision regarding the Physical Therapist Assistant education program at Rowan College at Gloucester County.

Status: ACCREDITATION

Action Taken: Continue Accreditation

Effective Date: October 31, 2018

Information Used to Make Decisions: Compliance Report received August 15, 2018

Reason for Decision: The Commission's decision to continue accreditation status is based on the program's level of compliance with the Standards and Required Elements and on the expectation that the program will, within two years of first being cited, bring itself into compliance with the following element(s) noted in the attached Commission's Findings: 1C1, 1C2, 1C3, 1C4, 1C5 and 1C6.

That compliance must be appropriately documented in a Compliance Report which will be used by the Commission to determine compliance with the elements noted in the Findings and to monitor compliance with all the required elements.

The program is reminded that the status of accreditation has been continued based on the program described in the materials reviewed by the Commission. The institution and program are responsible for notifying CAPTE of all substantive changes in the program prior to implementation. Unexpected substantive changes are to be reported immediately after they occur. (See Part 9 of CAPTE's Rules of Practice and Procedure for more information about reporting changes.)

Next Activity: Compliance Report due March 1, 2019

NOTICES

REQUIRED STATEMENT OF ACCREDITATION STATUS

Once a program has been accredited, and for as long as it remains accredited, the program must use the statement provided in §8.20 on all educational and promotional materials, including the institution/program web site, where the program's accreditation status is disclosed.

[INSERT Name of Program] at [INSERT Name of Institution] is accredited by the Commission on Accreditation in Physical Therapy Education (CAPTE), 1111 North Fairfax Street, Alexandria, Virginia 22314; telephone: 703-706-3245; email: accreditation@apta.org; website: <http://www.capteonline.org>. If needing to contact the program/institution directly, please call [INSERT Direct Program Phone Number] or email [INSERT Direct Program Email Address].

NOTE: If the institution offers other physical therapy programs not subject to accreditation by CAPTE (e.g., transitional DPT, post-professional degree program, residency or fellowship), the above statement must be edited to clearly indicate that the additional programs are not accredited by CAPTE. Additionally, the information available to the public regarding these programs must clearly state that they are not accredited by CAPTE.

TWO YEAR LIMITATION ON BEING OUT OF COMPLIANCE

CAPTE's recognition by the United States Department of Education requires a limitation of two years for programs to be out of compliance with a required element [34 CFR 602.20(a)(2)(iii)]. When, after review of a Compliance Report, the program remains out of compliance with any required element and sufficient progress toward compliance has not been demonstrated, CAPTE may act to place the program on probationary accreditation or withdraw accreditation. CAPTE will place the program on probationary accreditation when a program remains out of compliance for 18 months. If the program continues to be out of compliance with any required element at the end of the two year period following the initial finding that the program is out of compliance, CAPTE will withdraw accreditation unless CAPTE judges the program, for good cause, to be making significant efforts to come into compliance with the standards and required elements. CAPTE defines a good cause effort as:

- (a) a completed comprehensive assessment of the problem/issue under review,
- (b) an appropriate plan for achieving compliance within a reasonable time frame not to exceed two years,
- (c) a detailed timeline for completion of the plan,
- (d) evidence that the plan has been implemented according to the established timeline, and
- (e) evidence that the implemented plan is showing results that provide reasonable assurance the program will achieve compliance within the allotted time frame.

It is the program's responsibility to make the case that a good cause effort has been made and continues to be in effect. During the extension for good cause, probationary accreditation status will be maintained and the program's progress will be monitored. In no case, however, will an extension for good cause be longer than two years.

ACCURATE PUBLIC DISCLOSURE OF THIS DECISION BY THE INSTITUTION

The institution and program must make accurate public disclosure of the accreditation or pre-accreditation status awarded to the program. Further, the United States Department of Education (USDE) requires all recognized accrediting agencies to provide for the public correction of incorrect or misleading information an institution or program releases about accreditation or pre-accreditation status, contents of reports of on-site reviews, and accreditation or pre-accreditation actions with respect to the institution or program [34 CFR 602.23(d) and 602.23(e)]. If the institution or program chooses to disclose any additional information, beyond the accreditation or pre-accreditation status that is within the scope of the USDE rule, such disclosure also must be accurate. Any public disclosure of information within the scope of the rule must include the agency's street address, email address and phone number: Commission on Accreditation in Physical Therapy Education, 1111 North Fairfax Street, Alexandria, Virginia 22314; accreditation@apta.org; (703) 684-2782 or (703) 706-3245. If the Accreditation staff finds that an institution or program has released incorrect or misleading information within the scope of the USDE rule, then, acting on behalf of CAPTE the Accreditation staff will make public correction, and reserves the right to disclose this Summary of Action in its entirety for that purpose.

PUBLIC NOTICE OF DECISIONS BY CAPTE

Following all decisions, including decisions to place a program on warning, probation or show cause, or to deny candidacy, withdraw candidacy, withhold accreditation, or withdraw accreditation, the Accreditation staff will, within 24 hours of the official notification of the programs and institutions of the decisions, provide notice to the public by placing notice of the decisions on its web site.

RESPONSIBILITY TO REPORT CHANGE(S)

The institution and program are responsible for notifying CAPTE of all reportable changes in the program prior to implementation. Unexpected changes are to be reported immediately after they occur. Reportable changes, some of which may require pre-approval, are described in Part 9 of CAPTE's *Rules of Practice and Procedure* (<http://www.capteonline.org/AccreditationHandbook/>). **It is the program's responsibility to be familiar with these expectations and to provide notification of program changes as required.**

Rowan College at Gloucester County
Summary of Action
October 31, 2018

Commission's Findings and Reasons for Decision:

The Commission on Accreditation in Physical Therapy Education judged the program to be in compliance with the following previously cited required elements: 4D, 4N and 6K.



**Commission on Accreditation in Physical Therapy Education
American Physical Therapy Association**

SUMMARY OF ACTION

Physical Therapist Assistant Program
Southern Adventist University
PO Box 370
Collegedale, TN 37315

On October 31, 2018, the Commission on Accreditation in Physical Therapy Education made the following decision regarding the physical therapist assistant education program at Southern Adventist University.

Action Taken:	DENY CANDIDATE FOR ACCREDITATION
Effective Date:	October 31, 2018
Information Used to Make Decisions	Application for Candidacy received 6/5/2018 Candidacy Visit Report with Institution Response received 9/8/2018 Comments from the Program Director Comments from the Candidacy Reviewer
Reason for Decision:	The Commission's decision to Deny Candidate for Accreditation status is based on the failure of the program to demonstrate satisfactory progress toward accreditation. The Commission found the program to be out of compliance with the following required elements: 1A, 1C4, 1C5, 1C6, 2A, 2B1, 2B2, 2B3, 2B4, 2B5, 2C, 2D, 3C, 3D, 3F, 3G, 3H2, 3H3, 3H4, 3H5, 4A, 4D, 4E, 4F, 4H, 4J, 4K, 4L, 4M, 4N, 4O, 5A, 5B, 5D, 6D, 6E, 6F, 6H, 6J3, 6J4, 7D, 7D3, 7D4, 7D5, 7D6, 7D8, 7D10, 7D11, 7D12, 7D13, 7D14, 7D16, 7D17, 7D19, 7D20, 7D21, 7D23c, 7D23d, 7D23f, 7D23g, 7D23h, 7D23i, 7D24, 7D24a, 7D24j, 7D24l, 7D25, 8A, and 8B.

In sum, the program is judged as not being ready to implement a physical therapy education program at this time.

Deny Candidacy is an adverse decision and is eligible for reconsideration by CAPTE.

NOTICES

NOTIFICATION OF PROSPECTIVE STUDENTS AND THE PUBLIC

It is the obligation of the institution to notify the students seeking admission to the program that the program is not a candidate for accreditation. A sample memorandum to students accompanies this Summary of Action. A copy of the actual memorandum sent by the program and a list of the individuals to whom it was sent must be provided to the Accreditation staff within thirty (30) days of receipt of the Summary of Action.

Further, it is the institution's responsibility to revise all educational and promotional materials, including the institution/program website, to reflect CAPTE's action to deny candidacy and to provide information regarding the institution's future plans for development of the program. The institution does have the right to seek reconsideration of adverse actions taken by CAPTE. If reconsideration is requested, the adverse decision will be set aside until a final decision is rendered on the reconsideration or appeal. Should the institution decide not to pursue further development of the program, all references to candidacy and/or accreditation by CAPTE must be removed from such materials at the same time CAPTE is notified of the decision not to continue development.

RECONSIDERATION/APPEAL/REAPPLICATION

The institution has the option of requesting reconsideration of the Commission's action to deny candidacy. The rules related to the Procedure for Reconsideration of Candidate for Accreditation Status Decisions can be found in the Accreditation Handbook on the CAPTE web page: <http://www.capteonline.org>. A copy of the relevant Rules is enclosed for your convenience.

Written notice of the institution's request for reconsideration must be received by the Accreditation staff within fourteen (14) calendar days after receipt of this decision. Please note that should reconsideration be unsuccessful, the program will have the option of appeal as outlined in Part 14 of CAPTE's Rules.

Alternatively, the institution and program may choose to reapply at any time that the institution judges that corrections have been made in the deficiencies that led to the denial. Reapplication requires submission of a new Application for Candidacy; the program will be billed for initial accreditation fees and the process will begin anew. Prior to Commission action on the reapplication, a Candidacy Visit will be required.

ACCURATE PUBLIC DISCLOSURE OF THIS DECISION BY THE INSTITUTION

The institution and program must make accurate public disclosure of the accreditation or pre-accreditation status awarded to the program. Further, the United States Department of Education (USDE) requires all recognized accrediting agencies to provide for the public correction of incorrect or misleading information an institution or program releases about accreditation or pre-accreditation status, contents of reports of on-site reviews, and accreditation or pre-accreditation actions with respect to the institution or program [34 CFR 602.23(d) and 602.23(e)]. If the institution or program chooses to disclose any additional information, beyond the accreditation or pre-accreditation status that is within the scope of the USDE rule, such disclosure also must be accurate. Any public disclosure of information within the scope of the rule must include the agency's street address, email address and phone number: Commission on Accreditation in Physical Therapy Education, 1111 North Fairfax Street, Alexandria, Virginia 22314; accreditation@apta.org; (703) 684-2782 or (703) 706-3245. If the Accreditation staff finds that an institution or program has released incorrect or misleading information within the scope of the USDE rule, then, acting on behalf of CAPTE the Accreditation staff will make public correction, and reserves the right to disclose this Summary of Action in its entirety for that purpose.

PUBLIC NOTICE OF DECISIONS BY CAPTE

Following all decisions, including decisions to place a program on warning, probation or show cause, or to deny candidacy, withdraw candidacy, withhold accreditation, or withdraw accreditation, the Accreditation staff will, within 24 hours of the official notification of the programs and institutions of the decisions, provide notice to the public by placing notice of the decisions on its web site.

RESPONSIBILITY TO REPORT CHANGE(S)

The institution and program are responsible for notifying CAPTE of all reportable changes in the program prior to implementation. Unexpected changes are to be reported immediately after they occur. Reportable changes, some of which may require pre-approval, are described in Part 9 of CAPTE's *Rules of Practice and Procedure* (<http://www.capteonline.org/AccreditationHandbook/>). **It is the program's responsibility to be familiar with these expectations and to provide notification of program changes as required.**



**Commission on Accreditation in Physical Therapy Education
American Physical Therapy Association**

SUMMARY OF ACTION

Physical Therapist Assistant Program
William Rainey Harper College
1200 W. Algonquin
Palatine, IL 60067-7398

On October 31, 2018, the Commission on Accreditation in Physical Therapy Education made the following decision regarding the physical therapist assistant education program at William Rainey Harper College.

Action Taken: DENY CANDIDATE FOR ACCREDITATION

Effective Date: October 31, 2018

Information Used to Make Decisions Application for Candidacy received 5/31/2018
Candidacy Visit Report with Institution Response received 9/11/2018
Comments from the Program Director
Comments from the Candidacy Reviewer

Reason for Decision: The Commission's decision to Deny Candidate for Accreditation status is based on the failure of the program to demonstrate satisfactory progress toward accreditation. The Commission found the program to be out of compliance with the following required elements: 2B1, 2B3, 2C, 2D, 4A, 4E, 4H, 4N, 5E, 6A, 6B, 6C, 6D, 6E, 6F, 6G, 6H, 6J1, 6J2, 6J3, 7B, 7C, 7D, 7D1, 7D2, 7D3, 7D4, 7D5, 7D6, 7D7, 7D8, 7D9, 7D10, 7D11, 7D12, 7D13, 7D14, 7D15, 7D16, 7D17, 7D18, 7D19, 7D20, 7D21, 7D22, 7D23, 7D23a, 7D23b, 7D23c, 7D23d, 7D23e, 7D23f, 7D23g, 7D23h, 7D23i, 7D24, 7D24a, 7D24b, 7D24c, 7D24d, 7D24e, 7D24f, 7D24g, 7D24h, 7D24i, 7D24j, 7D24k, 7D24l, 7D24m, 7D24n, 7D25, 7D26, 7D27, 7D28, 7D29, 7D30, 7D31, and 8F.

In sum, the program is judged as not being ready to implement a physical therapy education program at this time.

Deny Candidacy is an adverse decision and is eligible for reconsideration by CAPTE.

NOTICES

NOTIFICATION OF PROSPECTIVE STUDENTS AND THE PUBLIC

It is the obligation of the institution to notify the students seeking admission to the program that the program is not a candidate for accreditation. A sample memorandum to students accompanies this Summary of Action. A copy of the actual memorandum sent by the program and a list of the individuals

to whom it was sent must be provided to the Accreditation staff within thirty (30) days of receipt of the Summary of Action.

Further, it is the institution's responsibility to revise all educational and promotional materials, including the institution/program website, to reflect CAPTE's action to deny candidacy and to provide information regarding the institution's future plans for development of the program. The institution does have the right to seek reconsideration of adverse actions taken by CAPTE. If reconsideration is requested, the adverse decision will be set aside until a final decision is rendered on the reconsideration or appeal. Should the institution decide not to pursue further development of the program, all references to candidacy and/or accreditation by CAPTE must be removed from such materials at the same time CAPTE is notified of the decision not to continue development.

RECONSIDERATION/APPEAL/REAPPLICATION

The institution has the option of requesting reconsideration of the Commission's action to deny candidacy. The rules related to the Procedure for Reconsideration of Candidate for Accreditation Status Decisions can be found in the Accreditation Handbook on the CAPTE web page: <http://www.capteonline.org>. A copy of the relevant Rules is enclosed for your convenience.

Written notice of the institution's request for reconsideration must be received by the Accreditation staff within fourteen (14) calendar days after receipt of this decision. Please note that should reconsideration be unsuccessful, the program will have the option of appeal as outlined in Part 14 of CAPTE's Rules.

Alternatively, the institution and program may choose to reapply at any time that the institution judges that corrections have been made in the deficiencies that led to the denial. Reapplication requires submission of a new Application for Candidacy; the program will be billed for initial accreditation fees and the process will begin anew. Prior to Commission action on the reapplication, a Candidacy Visit will be required.

ACCURATE PUBLIC DISCLOSURE OF THIS DECISION BY THE INSTITUTION

The institution and program must make accurate public disclosure of the accreditation or pre-accreditation status awarded to the program. Further, the United States Department of Education (USDE) requires all recognized accrediting agencies to provide for the public correction of incorrect or misleading information an institution or program releases about accreditation or pre-accreditation status, contents of reports of on-site reviews, and accreditation or pre-accreditation actions with respect to the institution or program [34 CFR 602.23(d) and 602.23(e)]. If the institution or program chooses to disclose any additional information, beyond the accreditation or pre-accreditation status that is within the scope of the USDE rule, such disclosure also must be accurate. Any public disclosure of information within the scope of the rule must include the agency's street address, email address and phone number: Commission on Accreditation in Physical Therapy Education, 1111 North Fairfax Street, Alexandria, Virginia 22314; accreditation@apta.org; (703) 684-2782 or (703) 706-3245. If the Accreditation staff finds that an institution or program has released incorrect or misleading information within the scope of the USDE rule, then, acting on behalf of CAPTE the Accreditation staff will make public correction, and reserves the right to disclose this Summary of Action in its entirety for that purpose.

PUBLIC NOTICE OF DECISIONS BY CAPTE

Following all decisions, including decisions to place a program on warning, probation or show cause, or to deny candidacy, withdraw candidacy, withhold accreditation, or withdraw accreditation, the Accreditation staff will, within 24 hours of the official notification of the programs and institutions of the decisions, provide notice to the public by placing notice of the decisions on its web site.

RESPONSIBILITY TO REPORT CHANGE(S)

The institution and program are responsible for notifying CAPTE of all reportable changes in the program prior to implementation. Unexpected changes are to be reported immediately after they occur. Reportable changes, some of which may require pre-approval, are described in Part 9 of CAPTE's *Rules of Practice and Procedure* (<http://www.capteonline.org/AccreditationHandbook/>). **It is the program's responsibility to be familiar with these expectations and to provide notification of program changes as required.**